

**SORELL BOWLS CLUB INC**  
**MINUTES OF THE BOARD OF MANAGEMENT MEETING**  
**HELD ON TUESDAY, 17 NOVEMBER 2015**

**Attendees**

Chris Smith (President), Kathy Matthews (Vice-President), Sally Ridgeway (Treasurer), Paul Matthews (Secretary), Steve Lang, Darrell Hope, David Long, Leona Smith, Marion Florence

**Meeting open**

1. The President declared the meeting open at 6.15pm.

**Minutes of the previous board meeting**

2. **Ladies Selection Committee (para 5).** On the matter of selection, Leona tabled a report (attached) outlining the decision of the Ladies Selection Committee.
3. Paul moved, and Kathy seconded, that the minutes of the previous meeting be accepted.

CARRIED

**Business arising from previous minutes**

4. **Blue street signage.** Kathy advised the board that there was still not word on the installation of the street sign.

ACTION: Kathy to continue to monitor this request.

5. **Honour board updates.** Paul moved, and Darrell seconded, that we engage Alan James' son to update the honour boards.

CARRIED

ACTION: Secretary to provide Darrell with details of changes required

6. **Coffee Van Vendor.** Sally advised the board that she had spoken with the proprietor of the Coffee Van (George Beis) on several occasions regarding his use of our power and the progress of his generator repairs. Sally further cautioned Mr Beis about running the power lead across the footpath to his van. Mr Beis offered to pay for the power used for the month. This matter is now ended as the coffee van is back on generator power.

7. **Coffee Van – Ongoing Power Usage.** Further to para 4, Mr Beis would like to make use of the club's power on an ongoing basis. He offered to pay \$30 per week for the use of the club's power and the installation of a conduit to avoid using a lead and power point. Paul noted that our power bill for the last quarter (ending Aug 2015) was \$1,300, so this offer represented about a quarter of the bill. Sally pointed out that an arrangement would have to be made to ensure no-one else had access to our club's power. Chris, Kathy and Darrell all agreed that the coffee van business should operate independently of the club. Chris moved to reject this arrangement and Kathy seconded the motion.

CARRIED

ACTION: Secretary/Vice-President to write to Mr Beis

8. **Coffee Van – BCIB Insurance impact.** The Secretary is yet to write to BCIB and clarify the club's position.

ACTION: Secretary to check with BCIB

9. **Finalised matters.** The following matters have been finalised:

- **Defibrillator wall mount.** Darrell advised the board that this was now in place.
- **Trade table sign.** The Secretary provided the board with a proposed sign for the trade table, which was accepted and posted.
- **Expressions of interest for bus hire.** The Secretary advised the board that a notice was sent to all members via email and a sheet was placed on the notice board to determine if bus hire was required for long-distance away games.

10. **Outstanding matters.** The following matters remain outstanding:

- Policy – Use of the green
- Guidelines – Managing bereavements
- Sponsorship board updates
- Update the Club Inventory

## **Treasurer's report**

11. Sally presented the Treasurer's Reports and moved that it be accepted. Marion seconded this motion.

CARRIED

## **Business arising from the Treasurer's report**

12. The Treasurer advised the board that
- A subs refund of \$65 was paid to John Scott, who had paid for a full membership instead of a first year membership.
  - The plumbing costs of \$2,867 covered the replacement of the hot water cylinder (emergency), the replacement of taps and washers in the men's toilet, and the repairs to the irrigation system.
13. Sally moved that we open a separate bank account with Bendigo Bank to manage the building fund money. Paul seconded this motion.

CARRIED

## **Correspondence**

14. The Secretary presented a summary of correspondence in and out (below). Paul moved, and Leona seconded, that correspondence be accepted.

CARRIED

### **Inwards**

- Member
  - Alan Grant – Refund and BTS deregistration
  - Faye Gardner – Resignation from Ladies Selection Committee
  - Angela Powell – Super-Veterans Badge received
  - Shirley Hay – Midweek afternoon tea and carpet cleaning
- General
  - Premier Div v Sandy Bay – early start (confirmed)
- Flyers
  - Kingborough – Diggers Day – 2 Nov 2015
  - Glenorchy Rodman – RSL Triples Elimination – 9 Nov 2015
  - Past President's Christmas Lunch – Bucks – 4 Dec 2015
  - Cygnet – Ladies Summer Fours Carnival – 7 Dec 2015
  - Sandy Bay – Turkey Fours – 13 Dec 2015
  - Geeveston – Invitation Fours – 3 Jan 2016
  - Taroon – Ladies B Grade Fours Day – 18 Jan 2016
- SRT / Government
  - Invitation to Lyons Community Breakfast with the Prime Minister
  - Upcoming forum - Fundraising for your sporting organisation
  - Member Protection Information Officer workshop - Hobart
  - Actively in Touch, October 2015

## Correspondence (In) continued ...

- BA/BT
  - State Open Championships – entries now open
    - State Championships – Men’s Fours 2016
    - State Championships – Men’s Pairs 2016
    - State Championships – Men’s Singles 2016
    - State Championships – Women’s Fours 2016
    - State Championships – Women’s Pairs 2016
    - State Championships – Women’s Singles 2016
    - State Championships – Info Sheet 2016
    - Satellite Challenges
  - Jack Attack program
- BTS
  - Entries for BTS Women's Fours Championships
  - Saturday Pennant Games - 7 November 2015
  - Decision re Clearance for Josh Mabb
  - Amended Saturday Pennant Division 6 Roster
  - Synthetic versus Grass – Buckingham
  - Draw for 2015-16 BTS Women's Fours Championships
  - Expressions of Interest - BTS Men's Senior Side Selector and Manager
  - Reminder re EOI for BTS Men's and Women's Seniors (Over 60's) Southern Teams 2015-16
  - BTS Board Meeting – minutes of 19 October meeting
  - Entries for BTS Women's Triples Championships
  - Entries for BTS Men's Fours Championships
  - BTS Men's 2015-16 Fours Championship Draw
  - BTS 2015-16 Women's Triples Championships Draw
  - BTS Communications Protocol Policy
  - DJ Motors Sponsorship of Barefoot Bowls Competitions
  - 2016 State Championships - Announcements at Pennant Breaks
  - 2016 State Championships - Social Function Opportunities
  - Entries for BTS Junior Fours Championships
  - Promotion of 2016 State Championships

## Outwards

- Letter to Ingham’s Chicken seeking donations
- Emails to BTS
  - Clarification re advice received from G/R re Josh Mabb’s clearance
  - Request for a Super Veteran's Badge (Angela Powell)
- Letter and badge for Angela Powell
- Email to Sandy Bay – Premier Division early start on 7 Nov 2015

- Letters of membership sent to:
  - Sally Giblin
  - Wayne Carter
  - Trish Hawkins

## **Business arising from Correspondence**

15. The following matters were noted in relation to inwards correspondence:
- The board accepted Faye's resignation from the Ladies Selection Committee.
  - Midweek afternoon teas are under control and a monthly bill is being received.
  - Steve Lang will attempt to clean the club's carpets and submit a claim for reimbursement of costs if required.
  - Ingham's has donated two boxes of chickens to the club
16. **Division 7 forfeit.** The Secretary apologised for the miscommunication that resulted in no notice being given to Taroonia about the club's forfeit.

## **Reports**

### **BTS delegates**

17. Nothing to report.

### **Greens and Gardens**

18. Darrell advised the board that the automatic watering system was still not fully functional but he hasn't worried too much as it is working well when operated manually.
19. Darrell advised the board that the working bee was a great success. The cost of the 10m skip bin, which was fully utilised, was \$355. The President passed on his thanks to the participants in the working bee.

### **House and Bar**

20. **Building Extension.** Chris advised the board that he has passed the plans on to five builders for them to tender for the work:
- Nigel Clark
  - Andrew Stephenson
  - Tony Schofield
  - Peter Grierson
  - Josh Row.

Marion voiced her concern that we (the Club) would have to go into debt in order to complete the planned extension. Chris assured the board that the money would be obtained from grants and NOT from club funds, and we would not proceed until funding was fully available.

To that end, Marion moved, and Paul seconded, that we obtain quotes to complete the toilet block and entrance, as well as quotes to complete the whole extension, so that we are better placed to determine how to proceed.

**CARRIED**

**ACTION:** Chris to advise each builder of this requirement.

21. **Bar matters.** Steve advised the board that
  - He had to get Jackson's in to carry out maintenance on the safe
  - He got Peter Kowalski in to service the fridges
  - The bar sales for May to October were about \$23,000
22. Steve asked the Treasurer to provide a comparison graph of bar trade in order to assess this year's performance against previous years.

**ACTION:** Treasurer to provide a comparison chart.

### **Match Committees**

23. Kathy advised the board that the Women's Open Pairs was on schedule and that Marion has changed the Ladies Restricted Pairs to a three-bowl contest.
24. Paul advised the board that the Men's Open Pairs draw was up on the board but there was not enough interest to run a Men's Restricted Pairs contest.

### **Social Committee**

25. Sally advised the board that the Christmas Dinner required a minimum of 40 attendees to make it viable but it looked like this would be easily reached.

### **Grants and Sponsorship**

26. Nothing to report.

### **Work Place Safety**

27. Nothing to report.

## **New members**

28. Applications for the membership (all Full – first year) were received from:
- Greg Upton
  - Kaye Upchurch

Paul moved, and Darrell seconded, that Greg be accepted as a full member and that Kaye also be accepted subject to the two week notice period.

**CARRIED**

**ACTION:** Secretary to inform our new members of this decision

## **General business**

29. **DJ Motors Flag.** Steve offered to ask Georgie to obtain a new DJ Motors flag from her son-in-law. The board accepted this offer.

**ACTION:** Steve to try and get a new DJ Motors flag

30. **Coaching for new members.** Sally broached the subject of coaching for new female members. Kathy and Paul volunteered but could only coach late on Tuesdays (not early) due to work commitments. Darrell offered to help on Tuesday mornings. The matter was left with Sally.

31. **Ladies Division 4 coach.** On that topic, Marion advised the board that she'd asked Bob Taylor if he would agree to be "named" as the Ladies Division 4 coach. If appointed to this role, Bob would be able to advise the ladies during pennant matches. The matter was left with Marion.

32. **Providore's Duties.** The Vice-President suggested we should revisit the Providore's duty statement as the current wording/content was putting people off filling this position.

**ACTION:** Secretary to forward duty statements to the board for consideration at the next meeting.

33. **Membership list.** Sally asked for an up-to-date list of members.

**ACTION:** Secretary to update members listing and distribute to selectors.

34. **Membership cards.** Sally asked the Secretary about membership cards. Paul admitted he had done nothing about them at this time but would be happy to provide cards for any members who asked for them. Steve asked if he could sign cards on behalf of the Secretary as he'd had several enquiries as Bar Manager. Paul accepted this offer of help.

35. **Midweek Division 4.** Darrell advised the board that it was an ongoing problem trying to field a Midweek Division 4 team each week. For the second time, we have had to forfeit a game (tomorrow's game) and this was with six women filling half the positions in the squad! Darrell also advised the board that he spend an inordinate amount of time calling people to try and field a team. After some discussion, Darrell moved, and Chris seconded, that we withdraw from the Midweek Division 4 roster and rotate men thru the Division 1 team.

CARRIED

ACTION: Secretary to advise BTS of Sorell's withdrawal from this roster.

Secretary to email male members and advise them of this decision.

36. **Sorell School groups.** Darrell advised the board that he was expecting about 8-10 kids on Friday (20 November) and about 25 kids on 6 December.

### **Next meeting**

37. The next meeting will be held at 6.00pm on Tuesday, 15 December 2015.

### **Closure**

38. The president declared the meeting closed at 7.55pm.

Paul Matthews  
Honorary Secretary

30 November 2015

Chris Smith  
President

\_\_\_ December 2015

Attachment: Ladies Selection Committee Report

## BOARD OF MANAGEMENT SORELL BOWLS CLUB

Following discussion regarding Ladies Selection Committee Appointments and the effects of players changing divisions with new seasons on direction from the BOM the issue was raised at the following selection with the mandate from BOM to resolve the issue from within that Committee. There was robust discussion with the eventual decision to:

- 1 Ask that Sandra remain as a Selector – this offer was accepted.
- 2 Ask Bev Kelleher about her willingness to accept appointment to the Selection Committee as per request from the Division 4 Ladies.

These decisions were taken on the understanding that there will be clearer guidelines for appointments and standing down in the future.

Regards

Leona Smith

Ladies Selection Chair