

SORELL BOWLS CLUB INC
**BOARD OF MANAGEMENT MEETING
TO BE HELD ON 25 OCTOBER 2016**
MINUTES

Attendees

Board of Management

- Ron Cowen (President)
- Gwen Scott (Vice-President)
- Paul Matthews (Secretary)
- Marion Florence
- Allan Chatfield
- Margaret Robertson

Ex officio members

- Peter Self (Bar Manager)
- Vicky Wakefield (Providore)

Immediate Past President

- Chris Smith

Apologies

- Faye Gardner

Absent without apology

- Peter Scott (Men's Match)
- Shirley Hay (Women's Match)

Opening

Tuesday 25 October 2016 at 5.10pm

Business arising from the previous minutes

1. Paul questioned the following items in the 21 September minutes:

***Selection Committee.** All agreed to ask Sally Ridgeway would she consider playing on an emergency basis if the club paid her affiliation fee of \$72.00.*

Paul opposed this motion on the grounds that it set a precedent that was unfair to members who have joined under the standard terms of membership, and was not supported by the club's constitution. It was explained that this idea was put forward but not acted upon. Paul agreed to leave the matter there.

ACTION: Treat this motion as a suggestion that was not acted upon.

Building Committee. *Building Committee has been agreed to and it will consist of Ron Cowen, Paul Matthews, Chris Smith, Allan Chatfield and Bob Taylor.*

Paul questioned why the nomination of Kathy Matthews was not supported by the board. The reply was that there were too many nominations for the committee. While not completely satisfied with this answer, Paul agreed to let the matter rest given subsequent meetings in this regard (see below).

General Business (Gwen). *Could Ron in conjunction with Paul have permission to replace articles in club if needed urgently, instead of ringing around committee members to get all their permission and this was agreed to.*

Paul suggested that he was the least accessible member of the board, given that he still works full time, and suggested the ruling be changed to read:

The President, in conjunction with any two other board members, will have permission to replace articles in club if needed urgently, instead of ringing around committee members to get all their permission, on the understanding that action(s) taken would be ratified at the next board meeting.

Paul also suggested a monetary limit be set but this was not deemed necessary at this time. Gwen moved, and Margaret seconded, that this motion be accepted as rewritten.

CARRIED

2. Gwen moved, and Allan seconded, that the minutes be accepted as amended above.

CARRIED

Action items from the previous minutes

3. Ron advised the board that the following matters had been resolved:
 - Honour boards updated
 - New CD player purchased at a cost of \$250
 - New CD player installed and tested at a of about \$75
 - New vacuum cleaner purchased at a cost of \$399
4. **Club Rules.** Paul explained that, due to his absence, the board had not yet ratified the club rules that were agreed in July, and moved that the board do so at this meeting. Marion seconded the motion.

CARRIED

5. Paul advised the meeting that he had download the *Perpetual Trustees forms* for signature changes as requested.

Treasurer's report

6. Sally's final day as Treasurer is 4 Nov 2016.
7. Paul advised the board, on Sally's behalf, that we had registered members with BTS in accordance with Association rules as below:
 - BTS 2016-17 Registration fees – \$4,548
 - BTS 2016-17 Registration fees (additional) – \$432
8. Marion suggested that, in her experience, the Treasurer should report that the club is “trading solvent” at each meeting. Margaret took this advice on board.
9. The profit and loss for September 2016 was:

○ Total income	\$11,374
○ Less cost of sales	\$2,126
○ Gross profit	\$9,248
○ Total expenses	\$3,316
○ Net profit	\$6,932

Business arising from the Treasurer's report

10. The board of management appointed Margaret as the new Treasurer for the club. Margaret has begun a handover with Sally and will take over this role for the remainder of the club year (with thanks from the board).

Correspondence

11. Gwen moved, and Chris seconded, that the correspondence as presented below be accepted.

CARRIED

Inwards

- Members
 - From Gwen Scott
 - Delegates Day attendees
 - Death of Betty Parker
 - Death of Darrell Davis
 - Accredited umpires
 - From Andy Monk: Request for clearance

- From Sally Ridgeway: Final days as Treasurer
 - From Kingborough: Clearance for Vicki Philp
- General
 - Telstra – Domain Renewal Notification
 - Bar Runners/Bar Mats for your bowls club
 - Tazzy Tires - Staff and Member discount
- Flyers
 - Claremont – International Fours Event – 2 Oct 2016
 - Rosny Park – Show Day Triples \$2,500
 - 2018 Golden Oldies World Lawn Bowls Festival, Christchurch
 - Derwent City – Melbourne Cup lunch – 1 Nov 2016
 - Glenorchy Rodman – Army/Navy Day – 24 Oct 2016
- Government
 - 26TEN grants
 - Actively in Touch, September 2016
- Bowls Australia
 - Nil
- Bowls Tasmania
 - Come & Try Day – Poster and Visitor Log Book
 - Draft Bowls Tasmania Handbook 2016-17
 - Permit to Play in two regions
 - Bowls Tasmania Handbook – delay in printing
 - Bowls Tasmania Partner with ANZ Tasmania
 - Bowls Tasmania Handbooks 2016-17 – ready to collect
- Bowls Tas South
 - Notice of Special General Meeting – 26 Sep 2016
 - Notice and Agenda for next Delegates Meeting – 26 Sep 2016
 - Invitation to BTS Season Opening and Delegates Day
 - BTS Conditions of Play 2016-17
 - Club Coaches Renewals 2016
 - Sponsorship enquiry re Club Uniforms
 - BTS Board Meeting – 1 Aug 2016 minutes
 - BTS Board Meeting – 15 Aug 2016 minutes
 - BTS Board Meeting – 19 Sep 2016 minutes
 - Bowls Connect Assistance
 - BTS Club's System Administrator Login & Password
 - BTS Pennant 2016-17
 - Saturday Pennant Afternoon Tea
 - Pennant Results Form 2016-17
 - Synthetic versus Grass
 - Nominations for lower divisions

- Lawn Bowls and The Mercury
- BTS Saturday Pennant Rosters as at 5 October 2016
- BTS Midweek Pennant Rosters as at 1 October 2016
- BTS Thursday Women's Pennant Rosters as at 1 October 2016
- Saturday Pennant Games - 12 November 2016
- Amended BTS Constitution
- BTS Women's Over 60's Fours Championships
 - Entries for Women's Over 60's Fours Championships
 - Draw for 2016-17 BTS Women's Over 60's Fours Championships
- BTS Conditions of Play and Score Cards – ready to collect
- List of Clearances 2016-17
 - Clearance – Vicki Philp
 - Clearance form 2016-17
- BTS Men's Fours Championships
 - Entries for BTS Men's Fours Championships
- BTS Women's Fours Championships
 - Entries for BTS Women's Fours Championships

Outwards

- August/September 2016 newsletter
- Request to Smithton - clearance for Andy Monk
- To the Board:
 - Delegates Meeting and SGM representatives
 - Composition of the Building Committee
 - Meeting with builder and architect
 - Selection-related decisions
- To BTS:
 - Delegates Day attendees
 - Nomination for a Div 6/7 Saturday divisions
 - BTS 2016-17 Registration fees
 - BTS 2016-17 Registration fees (additional)
 - Late registration – June Kelly
- To Coaches – Renewal information

Business arising from Correspondence

12. The Secretary explained that Andy Monk's clearance to Smithton was not activated and therefore his clearance back to Sorell was not required. This has been confirmed by BTS.

13. **Accredited umpires.** Paul advised the board that only himself, Sally Giblin and Marion Florence had re-accredited as umpires so far.
14. Paul moved that the following Selection-related decisions be ratified by the board:
 - **Bus Hire – Division 6 to Dover (first round).** The bus hire was \$400 and \$10 was collected from each member. Paul explained that he incorrectly thought the hire would be \$300 and offered to make up the \$60 that would have been collected if \$15 per head was charged. The board accepted Paul's explanation and did not require the extra money be paid but ruled that all future bus hire, regardless of cost, would be \$15 per person travelling.
 - **Pre-emptive registration for June Kelly.** June Kelly's subs were paid and June was registered as a Sorell player on 13 October in order that she could play on 15 October (Saturday pennant, round 1) before this meeting, where the board is to accept June as a member.
 - **Pre-emptive registration of Tony Hill.** The same action was to occur for Tony Hill but Tony has since withdrawn his application for membership.

Chris seconded the motion that these actions be ratified by the board.

CARRIED

Reports

15. **BTS delegates.**

A delegates meeting was held on 26 September but no-one was able to attend to represent Sorell.

16. **Building Committee.**

The board met with the architect and builder on 7 October to have questions answered in an open forum. All members seemed happy that their questions were answered and their concerns addressed at this meeting.

Ron met with the Building Committee, as proposed in the previous minutes, on 20 October to withdraw from this committee. Paul did not attend for reasons advised to the board. The Building Committee will now comprise Chris Smith, Bob Taylor and Allan Chatfield. Ron will chair the meeting if required.

The building works will likely commence in January and be finished by the end of March.

17. House and Bar.

Peter advised that his nephew, Tate, has completed a trial as an employee-barman and asked that he be confirmed in this position so that he can help serve on Saturdays. The board agreed with this request.

Peter advised the board that he'd spoken with the rep from BOAGs and discovered that our contract made provision for a \$750 donation to the club which we are yet to collect, and a \$785 credit for stock.

Peter moved, and Gwen seconded, that

- two barrels be obtained from the stock credit to be used at the Christmas dinner
- the rest of the stock credit be used for working bees once the building works were complete
- the \$750 cash go towards bar fitout once the building works were complete

CARRIED

ACTION: Secretary to write to BOAGs to arrange matters

18. Greens and Gardens.

Ron reported that all was good.

19. Grants and Sponsorship Committee. Ron reported:

- Tazzy Tires – \$50 scoreboard sign
- Brian Mitchell MP – \$300 shade sign coming
- Battery World - \$300 shade sign coming
- Trendy Meats shade sign – to come down when replacement is ready
- Coles shade sign – to come down when replacement is ready

20. Social Committee. Vicky moved that the Christmas Dinner be held on Sunday, 11 December and that Chinnocks Catering be used. Chris seconded this motion.

CARRIED

ACTION: Vicky to check menu/cost and advise

21. Selection Committees.

Bus Hire. The bus for Div 6 to travel to Dover on 15 October was ratified (para 13 above). Paul advised that up to five more bus hires might be required:

- 24 Nov – Ladies Div 4 to Tasman
- 8 Dec – Ladies Div 4 to Orford
- 14 Jan – Saturday Div 6 to Oatlands
- 11 Feb – Saturday Div 1 to Geeveston
- 9 Mar – Ladies Div 4 to Geeveston

Marion undertook to determine the requirements for the ladies. Paul undertook to determine the requirements for Saturday teams.

Marion moved, and Margaret seconded, that the cost of bus hire (as per para 13 above) be set at \$15 per person travelling.

CARRIED

Marion moved, and Paul seconded, that we approach Tasman with the offer of a rink in Division 6 on Saturday since they are not fielding any Saturday teams this season. This would ease the strain on fielding a full Div 6 side each week.

CARRIED

ACTION: Paul to write to Tasman with the offer.

22. Match Committees.

Marion advised that Margaret and Faye would play the consistency challenge final on 27 October. Gwen advised that Shane won the Patron's Plate by defeating Peter Self in the final. Peter mentioned that it was a great match with 17 lead changes during the game.

23. Work Place Safety.

Nothing to report.

24. Membership. Paul advised the board that Tony Hill's membership was withdrawn and no action was required at this time. Paul moved that June Kelly's application for membership be formally accepted. Marion seconded the motion.

CARRIED

General business

25. Marion advised the board that we need more ladies shirts. No action will be taken until we determine what sizes are needed.
26. Peter Self questioned who would join Chris as a Saturday Division 1 selector. He advised the both he and Simon Butler were interested in the job. Paul advised that board that first preference should be a lady but since Leona Smith was the only lady selected, she was the only lady eligible (per constitutional changes made at the 2016 AGM) and Leona had declined. The board decided (also in accordance with the constitution) that the Division 1 players should vote on the representative they wanted.

ACTION: Chris to conduct a vote (Peter and Simon as candidates)

SECRETARY'S NOTE: Peter Self won the vote 9 to 7.

27. Allan advised the board that we might need to purchase two new fridges for the bar once the building works were complete because the under-bench fridges might not survive the refit (obsolete gas lines).

ACTION: Peter and Allan to investigate prices, either of new or refurbished fridges, and report their findings at the next meeting.

Next meeting

28. The next meeting will be held on Tuesday, 15 November at 5.00pm.

Closure

29. The President declared the meeting closed at 6.50pm.

Paul Matthews
Honorary Secretary

Date: 13 Nov 2016

Ron Cowen
President

Date: _____