

**MINUTES OF THE BOARD OF MANAGEMENT MEETING
TO BE HELD ON 15 NOVEMBER 2016**

Attendees

Board of Management

- Ron Cowen (President)
- Gwen Scott (Vice-President)
- Paul Matthews (Secretary)
- Margaret Robertson (Treasurer)
- Faye Gardner

Ex officio members

- Peter Self (Bar Manager)
- Vicky Wakefield (Providore)

Immediate Past President

- Chris Smith

Apologies

- Marion Florence
- Allan Chatfield
- Bev Kelleher

Absent without apology

- Peter Scott (Men's Match)
- Shirley Hay (Women's Match)

Opening

1. Tuesday 15 November 2016 at 5.20pm

Read/Confirm previous minutes

2. Gwen moved, and Peter seconded, that the minutes of the previous meeting be accepted as presented.

CARRIED

Business arising from the previous minutes

3. The Secretary advised the board that he had:
 - Written a letter to BOAGs re contract offerings – this was signed by Ron and handed to Peter Self.
 - Emailed Tasman re Div 6 participation – no response had yet been received. Chris advised the board that he had called Howrah on the same matter as they were struggling to field their second Div 7 team but he had also received no answer.

4. The Provedore advised the board that the Christmas Dinner was organised, it would cost \$25 per person and 40 names were on the board so far. Gwen suggested selling raffle tickets to the community and Vicky undertook to look into this. Gwen undertook to get the people to “man the booth” if Vicky could negotiate a place to setup.

Treasurer’s report

5. Margaret presented the Treasurer’s report and moved that it be accepted. Faye seconded the motion.

CARRIED

Business arising from the Treasurer’s report

6. Margaret advised the board that the accountant had recommended that any payments made via internet banking should be OK’d by the president but this idea was deemed impractical. Instead, Gwen will sit with Margaret (at her request) to reconcile receipts and payments at the end of each month.
7. Margaret advised the board that she had moved \$100,000 into a fixed deposit account at 2.34% interest for the next three months.

Correspondence

8. Paul presented a summary of correspondence (below) and moved that it be accepted. Chris seconded this motion.

CARRIED

Inwards

- Members
 - Kathy Matthews – Resignation and refund of fees
 - Tony Hill – Clearance back to Rosny
- General
 - New Australian Hearing Centre opens today in Sorell
- Flyers
 - Past Presidents and Officials Association
 - RSL Triples – Glenorchy Rodman – 7 November 2016
 - Spreyton – Major Minor Fours Carnival – 7 January 2017
- Government
 - Actively in Touch, October 2016
 - Actively in Touch, November 2016
 - Good Sports – RSA Training – 9 November 2016

- Grant Alert – 7 November 2016
- Grant Alert – 14 November 2016
- Announcing Small Grants Program of John Wallis Foundation
- Funding available for GAP
- Bowls Australia
 - BA Policy – Instantaneous Penalties 2016
 - BA Policy – Personal Electronic Devices 2016
- Bowls Tasmania
 - Come & Try Day Survey
 - 2017 Tasmanian Championships
 - Bowls Connect login difficulties
 - Senior Selectors
- Bowls Tas South
 - BTS Women's Open and B Grade Fours Championships
 - BTS Men's Open and B Grade Fours Championships
 - Saturday Pennant Afternoon Tea
 - Saturday Pennant Games – 12 November 2016
 - BTS Delegates Meeting – 26 Sep 2016 minutes
 - BTS Special General Meeting – 26 Sep 2016 minutes
 - BTS Side Captains Guidelines 2016-17
 - Missing Thursday Women's Pennant results – 27 Oct 2016 (Div 4)
 - Entries for BTS Women's Triples Championships
 - Entries for BTS 2016-17 Men's Open & B Grade Triples Championships
 - Expressions of Interest
 - Selectors and Managers – Men/Women Open Southern Teams
 - BTS Men/Women Seniors (Over 60's) Sthn Teams 2016-17
 - Host Bowls Tasmania 2017 Seniors Championships
 - Host Open Statewide Challenge 2016-17
 - Host Seniors Statewide Challenge 2016-17
 - BTS Women's 2016-17 Open and B Grade Championships Draw

Outwards

- Email to Tasman re fielding a rink in Division 6
- Christmas Lunch Flyer to all members
- To BTS:
 - Deborah Caine – late registration
 - Tony Hill – clearance back to Rosny
 - Kathy Matthews – Deregistration from Sorell

Business arising from Correspondence

9. Kathy Matthews has been provided with a clearance to Beltana. Kathy will continue as a Social Bowler and requests a change of membership and a refund of \$73.

CARRIED

10. Tony Hill, although cleared to move to Sorell and accepted as a member, never paid his money. He has since requested, and been given, a clearance back to Rosny.
11. With regard to the RSL Triples held at Glenorchy Rodman on 7 November, the board was informed that Darrell Hope, Steve Lang and Peter Self won the event.

Reports

12. **BTS delegates.** Nothing to report.
13. **House and Bar.** Nothing to report.
14. **Greens and Gardens.** Ron advised the board that Shirley Hay had made four new corner flags to replace the DJ Motors flags.
15. **Grants and Sponsorship.**

Faye advised the board that

- One grant looked worth pursuing and was for ladies fitness and exercise. Faye will look into it further.
- Bev Kelleher will take over the sponsorship administration.
- A Tassie Tyres voucher will be included in the Christmas raffle.

Ron advised the board that

- Global water tanks would not be sponsoring the club but Pinecrest were interested, so he will check back with them in the new year.
- Brian Mitchell MP will hang a \$300 sign once it is ready.
- He was thinking of erecting a 'sign holder' to fill the hole left in the hedge on the southern side due to a few of the trees dying.

16. **Selection.** With the resignation of Kathy Matthews, Shirley Hay has undertaken the role of Division 3 Saturday selector. All ladies playing on Saturday supported this appointment.

17. **Match committees.** The ladies competitions had been drawn but the men's competitions had been extended slightly in order to get more names.
18. **Building Works.** Chris advised the board that Gary Reid will be putting the revised plans to the council in the next week or two, and that it should take three weeks at most to approve them. Once done, the contract with Josh can be signed. Margaret asked about progress payments and was informed that Bob Taylor had the details.
19. **Social committee.** The Ladies Christmas Lunch will be held on Tuesday, 20 December at the Horseshoe Inn.
20. **Work Place Safety.** Nothing to report.
21. **Membership.** Helen Chatfield's application for Social membership was accepted by the board but the application will stay on the board for the full two weeks to satisfy our membership rules.

General business

22. Ron advised the board that Shirley Hay had offered to remake the Club flag, however, Ron was going to approach Rene Hidding MP to see if he could get a new flag sponsored by him.

ACTION: Secretary to provide letter for Ron's signature.

SECRETARY'S NOTE: At the Christmas Dinner held on Sunday, 11 December, Nancy Simmons donated \$400 for the purchase of a new club flag.

23. Margaret advised the board that Bev Kelleher will take on the duties of Assistant Secretary and look after keys and sponsorship administration.
24. Margaret advised the board that she would be removing Sally from the Bar keypad and adding an access for herself.
25. Faye advised the board that we had about 15 large men's shirts with the a slightly wrong collar colour and moved that we sell them for \$20 to move them on. Gwen seconded this motion.

CARRIED

26. Faye also undertook to order more ladies shirts.

27. Ron asked the Secretary to thank Kathy for her service to the club. He said we are sad to see her go and hope to see her return, but hope she is happy at Beltana and enjoys her bowls.

Next meeting

28. Tuesday, 13 December at 6.00pm.

Closure

29. The meeting was closed at 6.50pm.

Paul Matthews
Secretary

9 December 2016

Ron Cowen
President

___ December 2016