

SORELL BOWLS CLUB INC  
**MINUTES OF THE  
BOARD OF MANAGEMENT MEETING  
HELD ON 17 JANUARY 2017**

**Attendees**

- Ron Cowen (President)
- Gwen Scott (Vice-President)
- Paul Matthews (Secretary)
- Margaret Robertson (Treasurer)
- Faye Gardner
- Marion Florence
- Allan Chatfield
- Peter Self (Bar Manager)
- Vicky Wakefield (Providore)

**Apologies**

- Chris Smith

**Opening**

1. The President opened the meeting at 5.20pm. Ron asked that the board stand for a moment in memory of Pat Bonnett and Alan James.

**Read/Confirm previous minutes**

2. Paul moved, and Allan seconded, that the minutes of the previous meeting be accepted as presented.

CARRIED

**Business arising from the previous minutes**

3. **New cleaner.** Ron advised the board that Nicole Burke has been contracted as our new cleaner. Nicole will be paid \$22.76 per hour (award).
4. **Perpetual Trustees signatories.** Gwen advised that this matter had been actioned. Gwen Scott, Shirley Hay and Margaret Robertson were now authorised to access this account.
5. **Gift for Pat Bonnett's years of service.** Faye presented the crystal vase to the board and thanked Bev Kelleher for her efforts in purchasing it (for \$170) and getting it engraved (for \$30). Faye moved, and Gwen seconded, that Ron present the vase to Neville Bonnett on behalf of the club.

CARRIED

ACTION: President

6. **Sorell Club Flag.** Ron advised the board that Nancy Simmons donated \$400 to the club for the purchase of a new club flag but a letter had already been sent to Rene Hidding MP requesting a “donation of the flag” in his capacity as our club’s patron. Rene Hidding has agreed to fund the manufacture of a new flag. Ron asked for advice from the board. Paul suggested Nancy’s donation might be used for a new trophy cabinet with a plaque noting the donation. All agreed that this would be appropriate. Faye moved, and Paul seconded, that Ron approach Nancy and ask her what she would prefer.

CARRIED

ACTION: President

### **Treasurer’s report**

7. Margaret moved, and Paul seconded, that the Treasurer’s report be accepted.

CARRIED

8. It was determined that the club’s financial position is sound. It is summarised below based on the accounts presented. Marion moved, and Paul seconded, that an accurate summary be presented at each board meeting.

CARRIED

9. Financial position (estimated)

Cash at bank:	\$31,450 + \$689
Investments (Building fund):	\$100K + \$31K + \$10K + \$28K = \$169,000
Investments (Green replace):	\$95,000
<b>Total (cash + investments)</b>	<b>\$297,000</b>

December Profit and Loss:	\$2,081 profit
Year to date P&L:	\$31,336 profit

### **Business arising from the Treasurer’s report**

10. Margaret moved, and Allan seconded, that we move \$20,000 from the cash at bank account to the **Perpetual Trustees** on call account.

CARRIED

11. **Building works.** Margaret noted that an initial payment of \$4,000 would be made at the start of works, and three subsequent progress payments of about \$46,000 would be made during the build.

## Correspondence

12. Paul moved, and Allan seconded, that the correspondence as presented below be accepted.

CARRIED

### Inwards

- Members
  - Kathy Matthews – Acceptance of apology
  - Andy Monk – Request clearance to Howrah (dual membership)
  - Sally Ridgeway – Request for open clearance
- General
  - Clock raffle – Claremont
  - BCIB - Request for Financials
  - Josh Connors (Lion) – Quote for beer system works
  - Sandy Bay Club – Premises and car park now smoke-free
- Flyers
  - Geeveston New Year Carnival – 7 Jan 2017
  - Rosny Park – Australia Day 3-a-side – 26 Jan 2017
  - Rosny Park – Hobart Grand Master – 13 Feb 2017
  - Rosny Park – Major/Minor Pairs – 13 Mar 2017
  - Dover – Aussie Weekend Carnival – 29 Jan 2017
  - Sandy Bay – Australia Day Fun Day – 26 Jan 2017
  - St Johns Park – Chris Willey Memorial Day – 26 Feb 2017
  - St Johns Park – Champaign Day – 5 Feb 2017
  - 23 Day Gold Coast tour – 21 Jul 2017
- Government
  - Actively in Touch newsletter – December 2016
  - Grant Alert – 19 December 2016
  - Guy Barnett (Liberal Member for Lyons) – Merry Christmas!
  - Sorell Council – Plumbing Application required
  - Grant Alert – 9 January 2017
  - Letter from Rene Hidding MP re new flag purchase
- Bowls Australia
  - Holding Shot – The Australian Open is back
- Bowls Tasmania
  - Tasmanian Championships 2017
  - State Senior Championships
- Bowls Tas South
  - Eligibility for BTS Finals
  - Player Eligibility General
  - Reminder re BTS Champion of Champion Singles Championships
  - BTS Friday Night "Southern Super Pairs" Competition

## **Inwards (continued)**

- Entries received for BTS Women's Pairs Championships
- Entries received for BTS Men's Pairs Championships
- Draw for BTS Women's Pairs Championships
- Draw for BTS Men's Pairs Championships

## **Outwards**

- Letters of Membership
  - David Kitchener
  - Tom Kitchener
  - Michael George
- Letter to Marion Florence – board decision re complaint
- Letter of thanks to Nancy Simmons re flag donation
- Emails to members
  - BTS Friday Night "Southern Super Pairs" Competition
  - Death of Pat Bonnett and Alan James
- Email to the board re Farmers Day flyer
- Farmers Day flyer to all clubs (and posted on Facebook)
- Sally Ridgeway – clearance provided

## **Business arising from Correspondence**

13. The Secretary advised the board that a clearance was not required for Andy Monk's dual membership with Howrah. Andy will continue to name Sorell as his main club.
14. The Secretary advised the board that the code of conduct complaint has been dealt with and Kathy Matthews has accepted the outcome with thanks for the way it was handled.

## **Reports**

15. **BTS delegates** – Nothing to report.
16. **House and Bar.** Peter advised the board that he banked about \$2,000 from opening on the three Fridays of the Christmas break.
17. **Greens and Gardens** – Nothing to report.
18. **Building Works.** Paul advised the board, on behalf of Chris, that we had an exemption from TasWater and the Sorell Council, we should get the all clear from the Council this week. Next steps were to sign contracts and determine an official "ground breaking" day.

## 19. **Grants and Sponsorship.**

- Faye advised the board that
  - She had applied for an “Aged wellbeing in the community” grant.
  - Council grants open in May. She will be away but will work with Allan on the details of the grant before she goes.
  - She was looking for something that would add comfort for aged players as this has traction in terms of keeping older people active.
- Marion suggested we look into printing sponsorship on the shade cloth along the southern fence line (see <http://www.fencewrap.com.au>). Paul undertook to get a quote.
- Paul provided Ron with the (unsigned) indemnity agreement with Mr Beis (Coffee Van operator) but it turns out that this will not be required at this time.

20. **Selection.** Paul noted that Nathan Fuller was selected for Saturday’s game. He advised the board that Nathan was not currently a member of the club. Peter advised the board that Bill would be paying Nathan’s \$72 BTS fee and Nathan would be paying the \$88 for half-year membership this week.

21. **Match committees** – Nothing to report.

22. **Social committee.** Farmers Day preparations:

- Vicky advised the board that the menu would be cold chicken (supplied by Ingham’s) and two salads.
- Marion will handle to registration/money on the day.
- Peter Scott will handle the draw.
- Ron advised the board that prize monies will depend on entries.
- Ron advised the board that he’d obtained vouchers from Cooper Automotive, Tassie Tyres, Marshall Batteries and Total Workwear.

Marion advised the board that she’d received a complaint about collecting money to support the raffle. Ron and Faye disagreed on the circumstances that led to this complaint. The matter was tabled, unresolved.

23. **Work Place Safety.** Ron advised the board that the fire brigade has tested all fire extinguishers on 16 January. They also installed a new globe for the exit sign but advised that the battery needed repair/replacement. David Siggers (electrician) will check the batteries on Friday.

24. **Membership** – Nothing to report.

## **General business**

25. Marion advised the board that she had heard that a pedestrian crossing would be constructed between the tennis court car park and our side of the street.

26. Marion noted that Kathy Matthews had investigated a blue street sign but the cost was not worth the value we'd get from it. She suggested we erect our own sign at the South-West corner of the green.
27. Marion (again) advised the board that the ladies need help to open/close the shade close at the Northern end of the green. Ron advised the board that he did this on most Thursdays. Paul suggested that the construction of a permanent structure (as with the Southern end) would make a suitable subject for a council grant.
28. Peter advised the board that he cannot get a key to the recycling centre.
29. Peter advised the board that he wished to purchase two boxes of Grippo and one box of Betts from Henselite at a cost of \$381.70. This was about \$100 cheaper than buying them from the Bowls Shop. Ron will arrange the order from Henselite. Moved Peter, seconded Allan.

CARRIED

ACTION: President

30. Gwen asked for advice on how far we extend the sending of cards. The board decided cards should only be sent to the immediate family of current and past members.
31. Gwen suggested we need to purchase a long-handled cobweb broom.

ACTION: Provedore

### **Next meeting**

32. The next meeting will be held at 5.30pm on 21 Feb 2017.

*SECRETARY'S NOTE: Rene Hidding MP will be attending the next meeting.*

### **Closure**

33. The President declared the meeting closed at 7.00pm.

Paul Matthews  
Honorary Secretary

2 February 2017

Ron Cowen  
President

\_\_\_ February 2017