

**MINUTES OF
THE BOARD OF MANAGEMENT MEETING
TO BE HELD ON 21 FEBRUARY 2017**

Attendees

Board of Management

- Ron Cowen (President)
- Gwen Scott (Vice-President)
- Paul Matthews (Secretary)
- Margaret Robertson (Treasurer)
- Faye Gardner
- Marion Florence
- Allan Chatfield
- Vicky Wakefield (Providore)
- Chris Smith (Immediate Past President)

Apologies

- Rene Hidding MP
- Peter Self

Guest

- Tony Mulder MLC

Opening

1. The President opened the meeting at 5.30pm by welcoming Tony Mulder.
2. Tony explained to the board that he was attending in place of Rene Hidding who was called away on an urgent matter.

Read/Confirm previous minutes

3. Faye moved, and Margaret seconded, that the minutes of the previous meeting held on 17 January be accepted as read.

CARRIED

4. Marion noted that she would be managing the \$1,000 Triples in May (item 10 in the minutes of the special board meeting, held on 31 January). Marion moved, and Faye seconded, that these minutes also be accepted, with this note in mind.

CARRIED

Business arising from the previous minutes

5. Ron advised the board that he has presented the crystal vase to Neville Bonnett, who accepted it with a great deal of thanks to the club.
6. Ron advised the board that he'd spoken with Nancy Simmons re her donation of \$400 and Nancy would be pleased if the money was put towards a new trophy cabinet (with a plaque attached).
7. South Fence repair/replacement.
 - Paul presented the board with a quote from FenceWrap. An all-weather mesh, with sponsorship or club logo would cost about \$1,400 for a 50m length.
 - Ron advised the board that he'd obtained a quote for a colour-bond fence (2m high by 43m long) from Luke Hodgkinson (Fencing contractor) at a cost of about \$5,200.
 - Gwen suggested we needed 2-2 quotes for a fence and Allan undertook to look into it.
 - Margaret suggested we hold off on this matter until after the building works are finished so that we have a better understanding of our financial position.
 - This matter was held over until the next meeting
8. On behalf of Peter, the Secretary advised the board that the Grippo/Betts products had been purchased.
9. Vicky advised the board that she had purchased a long-handled cobweb broom.
10. Ron advised the board that he had obtained the corner signs from Rural Solutions and they were now in place. Further, he had taken down the Trendy Meats sign and replaced it with Brian Mitchell's sign.

Treasurer's report

11. Margaret provided a summary of our financial position (appendix 1) and moved that it be accepted. Paul seconded the motion and thanked Margaret for getting this together.

CARRIED

Business arising from the Treasurer's report

12. Margaret reported that we received \$590 interest on the building fund fixed deposit that matured on 9 February.

Correspondence

13. Paul moved, and Gwen seconded, that the correspondence (summarised below) be accepted.

CARRIED

Inwards

- Members
 - Nathan Fuller – Late membership
 - Ross Brokate – Concerns re the drawing of club games and carnivals
 - Peter Scott – Resignation from Match Committees
 - Pauline Swift – Clearance request
 - Peter Scott – Declined offer to reconsider resignation
 - Janet Cowen – Resignation from the Social Committee
- General
 - Vantage Group – Donation
 - Badger Makes Badges – Invoice 29441 (Flag)
 - Sorell Bowling Club – Insurance Renewal
 - Receipt for payment – Receipt (Flag)
 - Home Ground Advantage – Fundraising Initiative
 - Letter from the Estate of Pat Bonnett
- Flyers
 - Kingborough – Friendship Day – 27 Feb 2017
 - Claremont – \$1000 Triples – 26 Feb 2017
 - Cremorne – American Tea – 6 Feb 2017
 - Cygnet – Country Carnival Day – 19 Feb 2017
 - Beltana – Diggers Day – 6 Feb 2017
 - Huonville – Farmers Day – 11 Mar 2017
 - Huonville – Friendship Day – 13 Feb 2017
 - Howrah – Autumn/Winter flyer
 - New Norfolk – Hop Harvest Fours – 11 Mar 2017
 - Franklin – Triples Tournament – now 12 Mar 2017
 - Glenorchy City – Jack Eaton Memorial Mixed Pairs – 5 Mar 2017
 - Claremont – 2-Bowls Triples carnival – 26 Feb 2017
 - St John's Park – Basil Branch Mixed Fours – 19 Mar 2017
 - Otlands – Mark Jones Memorial Trophy – 8 Apr 2017
- Government
 - Rene Hidding MP – New Club Flag paid/delivered
 - Guy Barnett MP – eNews – January 2017
 - Guy Barnett MP – Funding and Grants information
 - Sorell Council – Building Works approval
 - Sorell Council – Storm Water inspection
 - 2017 Tasmanian Volunteering Awards – now open
 - Communities, Sport and Recreation: eSafety workshops

- Grant Alert – 6 February 2017
- Grant Alert - 16 February 2017
- Bowls Australia
 - \$250,000 Australian Open!
 - Media Release – Rebranding the sport of bowls
- Bowls Tasmania
 - Bowls Tasmania Men's Open Southern Team
 - Bowls Tasmania Women's Open Southern Team
 - State Senior Championships list of entries
 - State Triples entries
- Bowls Tasmania South
 - BTS Board Meeting – 16 Jan 2017 minutes
 - BTS Men's Seniors (Over 60's) Southern squad
 - BTS Women's Seniors (Over 60's) Southern teams
 - BTS Men's Singles Championships draw
 - BTS Women's RACT DL Reid Singles Championships draw
 - Pennant
 - Synthetic versus Grass – BTS Pennant 2016-17
 - EOI to host Bowls Tasmania Thursday Pennant State Finals
 - Eligibility requirements for Saturday Pennant 2017-18
 - Approval to use "Bowls Eye"
 - Reminder – Champion of Champion Singles entries
 - BTS Women's Champion of Champion Singles Championships draw

Outwards

- Email to the board re Men's Singles draw
- Invitation to attend Board meeting extended to Rene Hidding MP
- Insurance Renewal details provided to BCIB
- Letter to Peter Scott – request to reconsider his resignation
- Letter to the Estate of Pat Bonnett (finalising matters)
- Email to Host Plus (Superannuation) – update contact details
- Clearance advice – Pauline Swift
- To BTS
 - BTS Registration of Nathan Fuller
 - Entry – Men's Open Champion of Champions
 - Entry – Women's Open Champion of Champions
 - Entry – Women's B Grade Champion of Champions

Business arising from Correspondence

14. Ross Brokate's concerns were dealt with at the special board meeting held on 31 January.

15. The BTS account for clearances – Cornish, Hill, Kelly (2), Philp – has been handled by Margaret. The Secretary advised the board that he would no longer be processing inwards clearance until he was assured the fee had been paid.
16. Pauline Swift has been provided with an Outwards clearance.

Reports

17. **BTS delegates.** The eligibility requirements for Saturday Pennant 2017-18 were discussed ahead of the meeting scheduled for 20 March. The following items were put forward by members:

- Allow OPEN Saturday selection if it's an open competition – selection is a club matter so let clubs select on merit.
- Look into shortening the season – play each other once then finals.
- Return A grade games to 25 ends.
- Consider zoned rosters to avoid travel – have inter-zone play-offs.

18. **Greens and Gardens**

- Ron advised the board that he'd received a complaint about the setup of the green but was disinclined to change his current policy.
- David Long and Basil Marden are going to remove the tree stumps from the south side of the green.

19. **Building Works**

- Tony Mulder advised the board that he was attending to represent Rene Hidding, who needed a progress report and an idea of what the next project might be. Tony asked that an outline of Phase 2, which has planning permission, and a rough cost of construction (2-3 quotes) be forwarded to Rene Hidding's office by May so that forward planning can commence.

ACTION: Chris to provide information to Rene and Tony.

- Chris advised the board that contracts should be signed this week (HIA ran out and had to post some out). Ron asked that he be one of the signatories for the club.

ACTION: Chris to arrange for signing of contracts

- Paul suggested we should invited Rene Hidding, Tony Mulder and the Sorell Times to a “ground-breaking ceremony” to ensure we obtain maximum coverage from this club milestone.
- ACTION: Chris to arrange for ground breaking when date is known

- Chris advised the board that two upright fridges for the new bar would cost about \$4,800 but we can sell the old under-bench fridges for about \$500 which will mitigate the cost.
 - Chris advised the board that he would be putting the question of a club name change to the members at the next AGM as this is a vital aspect of future funding and club advancement.
20. **House and Bar** – nothing to report.
21. **Grants and Sponsorship.** Allan advised the board that we are still in the running for the Holden Home-ground Advantage grant.
22. **Selection.** Faye asked if it was OK for two lady selectors to swap divisions and continue to select. Paul advised that the constitution didn't preclude this as long as no other ladies were interested in nominating for a selectors position.
23. **Match committees**
- Gwen will manage the Winter Social Bowls, commencing Saturday 18 March, and Wednesday, 23 March. The cost will remain at \$6 per player.
 - Gwen moved, and Chris seconded, that the \$1,000 Triples will be sponsored by the \$750 sponsorship from BOAGS and the additional \$250 would be made up from entry fees if another sponsor couldn't be found.

CARRIED

24. **Social committee** – nothing to report.
25. **Work Place Safety** – nothing to report.
26. **Membership** – Nil.

General business

27. Paul advised the board that he had purchased replacement printer ink cartridges for the office computer AND for his home computer on the club credit card. He has setup an account so that this can be repeated as needed. Paul moved that this be ratified, and that the home ink requirements for the Secretary and Treasurer continue to be paid for by the club.

CARRIED

28. Gwen advised the board that the ladies would hold their annual meeting on Tuesday 21 March at 10.00am.
29. Farmers Day made \$1,088, and made about \$1,900 over the bar.

30. Chris advised the board that Josh (the builder) wanted to hire the club rooms from 6.45pm to 8.00pm this Saturday to run a Herbal Nutrition presentation. It was agreed that the cost for this would be set at \$100.

ACTION: Chris to advise Josh. Allan to arrange club lockup after the event.

31. The Secretary advised the meeting that we needed more stamps and envelopes. Vicky undertook to purchase these.

ACTION: Provedore

Next meeting

32. The next meeting will be held on 21 March 2017 at 5.30pm.

Closure

33. The President declared the meeting closed at 7.20pm.

Paul Matthews
Honorary Secretary

20 March 2017

Ron Cowen
President

___ March 2017

Appendix

1. Financial statement

Financial Accounts as at 31 Jan 2017

Perpetual Trustees

A/C 226480	Fixed term (at call)	\$45,041.68
A/C 226480	Fixed term (at call after 6 months)	\$20,000.00

Bendigo Bank

A/C 146935705	Fixed term (matures 26 Mar 2017)	\$28,456.48
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Westpac Bank

A/C 860811	Every day account	\$13,052.29
A/C 208460	Debit card (Bar Manager and Provedore)	\$1,031.51
A/C 229691	Rainy Day account	\$10,189.26
A/C 231580	Building account	\$32,075.75
A/C 232129	Building account fixed deposit (matures 9 Feb 2017)	\$100,000.00
A/C 230318	Fixed term deposit (matures 26 Jul 2017)	\$50,000.00

TOTAL		\$299,846.97
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