

SORELL BOWLS CLUB INC

**MINUTES OF
THE BOARD OF MANAGEMENT MEETING
HELD ON 21 MARCH 2017**

Attendees

- Ron Cowen (President)
- Gwen Scott (Vice-President)
- Paul Matthews (Secretary)
- Margaret Robertson (Treasurer)
- Faye Gardner
- Marion Florence
- Allan Chatfield
- Peter Self (Bar Manager)

Apologies

- Chris Smith (Immediate Past President)
- Vicky Wakefield (Provedore)

Opening

1. The President opened the meeting at 5.30pm.

Read/Confirm previous minutes

2. The following minor errors were noted:
 - **Item 13** (outward correspondence): The Treasurer sent a letter to Insurance Solutions (not BCIB)
 - **Item 19:** Ron asked that Rebecca White also be invited to the ground-breaking ceremony
 - **Item 21:** Faye advised the board that the council grant submission was still ongoing (omitted)
 - **Item 30:** Gwen noted that Josh was charged \$75 instead of the proposed \$100. Josh was going to hand this money to Chris Smith.

ACTION: Chris to obtain money (if he hasn't already) from Josh

3. Faye moved, and Gwen seconded, that the minutes of the previous meeting held on 21 February be accepted as read.

CARRIED

Business arising from the previous minutes

4. **Southern perimeter fence.** Ron presented four quotes (listed below) for this work. Marion moved that we wait until the building works are completed before embarking on another project. Before this motion was considered, Ron went on to advise the board that he had approached Rebecca White MP, who has in turn written to the Premier seeking funding for this upgrade. A reply would take 5-6 weeks. Ron has also approached the Sorell Mayor, who couldn't promise anything but undertook to discuss the matter with the Works Manager and advise Ron of the outcome. Paul modified Marion's motion by moving, with Ron seconded, that we wait until we have answers to these approaches before committing to any fence upgrades.

Quotes:

- Luke Hodgkinson \$5,203
- Woody and Dave Pty Ltd \$5,406
- Ideal Fencing \$5,420
- Steve Lang \$7,400 to \$8,900

5. **Building Works.** Chris was not able to attend the meeting, so could not report on the progress of building works.
6. **Phase 2 Building Works.** Chris was not able to attend the meeting, so could not report on whether or not he'd forwarded phase 2 plans/costings to Rene Hidding.
7. **Ground-breaking ceremony.** Chris was not able to attend the meeting, so could not report on any arrangements for a ground-breaking ceremony.
8. **Purchase of stamps and envelopes.** Paul reported, on Vicky's behalf, that these items had been purchased.

Treasurer's report

9. Margaret provided a summary of our financial position (appendix 1) and moved that it be accepted. Peter seconded the motion.

CARRIED

Business arising from the Treasurer's report

10. Margaret proposed extending the Bendigo Bank fixed term investment for a further three months and this was agreed.

Correspondence

11. Paul moved, and Marion seconded, that the correspondence (summarised below) be accepted.

CARRIED

Inwards

- Members
 - Gwen Scott – Nomination for a merit award (name withheld)
 - Faye Gardner – Nomination for life membership (name withheld)
- General
 - Lion BOAGs quote for bar fittings
 - Firesafe Log Books, Certificate and Invoice
 - Invitation to Centenary Celebration of Harry Murray Victoria Cross
 - BCIB – Insurance Renewal Appointment
- Flyers
 - Beltana Winter Bowls
 - Buckingham Saturday Winter pennant
 - Brighton Farmers Day – 28 March 2017
 - Derwent City – Diggers Day – 6 March 2017
 - Rosny Park – A&B Pairs Medley – 13 March 2017
 - Cremorne – Farewell to Synthetic Green – 8 April 2017
 - Orford – Carnival – 22 April 2017
 - Buckingham – Anzac Day Fours – 25 April 2017
 - Beltana – RSL State Fours Finals – 20 March 2017
- Government
 - Guy Barnett MP – eNewsletter – March 2017
 - Rebecca White MP - \$50 donation for trophy night
 - Rebecca White MP – Letter to Premier seeking perimeter fence funding
 - Actively in Touch newsletter – February 2017
 - Grant Alert – 28 February 2017
 - Hydro Tasmania community grants
 - SmartyGrants registration details for Tasmanian Community Fund
 - CBA Community Grants
 - Sorell Council – Proposed Pedestrian Crossing
 - TasWater – Install compliant pre-treatment system
- Bowls Australia
 - 2017-22 Strategic Plan Survey
 - 2017 Bowls Census
- Bowls Tasmania
 - Positions Vacant – Coaching and selection roles
 - Women in Sport Coaching Clinics
 - Junior Entry Forms – Tasmanian Junior Championships

Inwards correspondence (continued)

- Bowls Tasmania South
 - BTS Board Meeting – 20 Feb 2017 minutes
 - BTS Current Umpires List – January 2017
 - Notice and Agenda for BTS Delegates Meeting – 20 March 2017
 - Second Notice and Agenda
 - Discussion re 25 end for Premier League and Divs 1 and 2
 - Greens
 - BTS Men's Singles Champion of Champion Championships
 - BTS Men's Seniors (Over 60's) Southern Team Practice
 - DJ Motors Barefoot Bowls Champion of Champion Event
 - Amendments to BTS Men's Midweek Pennant Division Four
 - Amendment to Saturday Pennant Division 6 Ladder
 - BTS Winter Coaching Course at Howrah Indoor Centre
 - BTS Pennant finals
 - Eligibility to play in Bowls Tasmania South's Finals
 - Men's Midweek Pennant Semi-Finals Venues
 - Saturday Pennant Semi-Final and Preliminary Final Venues
 - Men's Midweek Pennant Preliminary and Grand Final Venues
 - Women's Thursday Pennant Final Venues
 - Saturday Pennant Semi-Final and Preliminary Final Venues (Amended)
 - Women's Thursday Pennant Preliminary and Grand Final Venues

Outwards

- Ladies General Meeting called for 10am on 21 March 2017
- First payment to JPR Building Contractors (\$4,243.17)

Business arising from Correspondence

12. Margaret and Shirley will meet with BCIB regarding our Insurance Renewal.
13. The Secretary will:
 - submit the Bowls Australia 2017 census online
 - write to TasWater seeking an exemption from installing a compliant pre-treatment system

ACTION: Secretary

14. **Life membership nomination.** The Secretary read Faye's nomination. Faye moved, and Gwen seconded, that the nomination be accepted.

CARRIED

ACTION: Secretary to present board recommendation to members at the AGM

15. **Merit Award nomination.** The Secretary read Gwen's nomination. Gwen moved, and Margaret seconded, that the nomination be accepted.

CARRIED

ACTION: Secretary to present board recommendation to members at the AGM

16. **Further Merit Award nomination.** Peter made another nomination for the Merit Award. Peter moved, and Faye seconded, that the nomination be accepted.

CARRIED

ACTION: Secretary to present board recommendation to members at the AGM

Reports

17. **BTS delegates.** Gwen advised the board of the following matters raised at this meeting:

- From 1 Oct 2017, audits would not be required of clubs unless income exceeded \$250,000 per year.
- Ladies finals next year will probably be held on a Wednesday and Friday in the same week.
- Conditions of selection for ladies on Saturday remain unchanged following a vote.
- Clubs may only make one decision on whether to play games on grass or synthetic – no changes once the decision is made
- It is (has always been) up to the match manager to report slow greens
- BTS will survey clubs regarding 25 ends for A grade pennant.
- BTS asked for thoughts on why bowls was on the decline and would consider this matter further.
- Clubs were expected to provide suitable disability facilities

18. **House and Bar.** Peter advised the board that Sally Ridgeway has offered to update the till following the EOY stocktake for \$30 an hour. Moved Marion, seconded Paul, that the Bar Manager arrange matters with Sally as a contract arrangement.

CARRIED

ACTION: Bar Manager to arrange matters with Sally

19. **Greens and Gardens.** Basil Marden and David Long have removed all the trees and stumps along the southern fence line.
20. **Building Works.** Ron, Chris and Josh have all signed the HIA contract. Ron advised that work should be completed after 80 working days from the date of signing the contract. The initial payment of \$4,243.17 has been paid to Josh.
21. **Grants and Sponsorship.** The following matters were discussed:
 - **Hydro Grant.** Faye advised the board that our submission was going in in mid-April. We are applying for \$7,000
 - **TCF Grant.** Allan advised the board that we're applying for about \$30,000 to refurbish the interior, kitchen and BBQ area. Paul will help submit our request online before 5 April.
 - **TigerTurf.** Ron advised the board that TigerTurf will provide \$600 for the \$1000 Triples. Ron moved, and Gwen seconded, that the remaining \$400 come from entry fees.

CARRIED

22. **Selection.** Nothing to report.
23. **Match committees.** Gwen advised the board that Mike Seabourne would be running Social Indoor Bowls during the winter.
24. **Social committee.** Nothing to report.
25. **Work Place Safety.** Nothing to report.
26. **Membership.** The application by John Schofield for Social membership was approved by the board. It was agreed there would be no fees charged for the remainder of this financial year.

General business

27. **Presentation Day.** The board agreed to combine the President's Day, Sponsors' Day and Presentation Day into one event, to be held on Saturday 6 May.

ACTION: Secretary to advertise and invite Patrons.

28. **Annual General Meeting.** The board pencilled in 10 June for the AGM but this would be confirmed at the next meeting.
29. The Secretary advised the meeting that he would be on holidays from 14-26 April.

30. **Direction of Play.** Gwen asked Ron, in his capacity as Greenkeeper, if a swap in playing direction for Thursday and Saturday pennant was OK as this would alleviate the issue of women not being able to open/close the shade cloth on the north end of the green. Ron indicated there was no reason to reject such an idea from the greens point-of-view.

ACTION: Gwen to put the matter to the AGM.

31. **Club Hire.** Gwen advised the board that the Wicking Dementia Education Research Centre (University of Tasmania) would be hiring the clubroom on Tuesday 28 March from 10.30am to 2.30pm. They were being charged \$200 and were paying \$5 per head for food.
32. Peter advised the board that he'd been approached by the firies about holding a Sunday competition between stations. He had no further details at this time.
33. Gwen reported that the ladies general meeting, held on 21 March, was very successful with all positions filled.

Next meeting

34. The next meeting will be on 2 May at 5.30pm.

Closure

35. The President declared the meeting closed at 7.20pm.

Paul Matthews
Honorary Secretary

9 April 2017

Ron Cowen
President

___ April 2017

Appendix

1. Financial statement

Financial Accounts as at 21 March 2017

Perpetual Trustees

A/C 226480	Fixed term (at call)	\$45,041.68
A/C 226480	Fixed term (at call after 6 months)	\$20,000.00

Bendigo Bank

A/C 146935705	Fixed term (matures 26 Mar 2017)	\$28,607.31
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Westpac Bank

A/C 860811	Every day account	\$17,240.50
A/C 208460	Debit card (Bar Manager and Provedore)	\$159.15
A/C 229691	Rainy Day account	\$10,197.46
A/C 231580	Building account	\$132,272.30
A/C 232129	Building account fixed deposit (CLOSED)	
A/C 230318	Fixed term deposit (matures 26 Jul 2017)	\$50,000.00

TOTAL		\$303,336.76
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