

SORELL BOWLS CLUB INC
MINUTES OF THE BOARD OF MANAGEMENT MEETING
HELD ON TUESDAY, 23 MARCH 2016

Attendees

Chris Smith (President), Kathy Matthews (Vice-President), Sally Ridgeway (Treasurer), Paul Matthews (Secretary), David Long

Apologies

Steve Lang, Marion Florence, Darrell Hope (resigned)

Meeting open

1. The President declared the meeting open at 5.05pm and advised that Darrell Hope has resigned from the board.

*SECRETARY'S NOTE: Even though the board met with only five of its seven members, and clause 5.8(a) of the constitution requires a quorum of six, clause 9.3(a) states that "Non-compliance with any of the Constitution shall **not** render any proceedings void unless the members at an Annual General or Special General Meeting so direct."*

Minutes of the previous board meeting

2. Sally moved, and David seconded, that the minutes of the previous meeting, held on 16 February 2016 be accepted.

CARRIED

Business arising from previous minutes

3. **Update the club's inventory.** This matter is still to be actioned.
4. **Coffee Van – BCIB Insurance impact.** The board decided to put this matter on hold pending the outcome of planned building works.
5. **Blue street signage.** Kathy advised the board that her contact (Mark Butterworth) had left the council and that she was trying to contact the new Works Manager (Darren Johnson).

ACTION: Kathy to continue to monitor this request.

6. **Qualified Markers.** The Secretary advised the board that the list of qualified markers has been posted in the club house.
7. **Safety protocols for bar staff.** The Bar Manager was not present to present this draft.

ACTION: Bar Manager to develop a safety protocol for bar staff.

8. **Green/Club Hire Form.** The Secretary tabled the draft form for consideration. Several conditions were discussed, which are to be added to the form.

ACTION: Secretary to update the form for the next meeting

Treasurer's report

9. Sally presented the Treasurer's Reports and moved that it be accepted. Paul seconded this motion.

CARRIED

Business arising from the Treasurer's report

10. The Treasurer advised the board that:
 - We have received a \$272 donation from BOAGS
 - We have received the \$482 overpayment back into our account
 - We have paid \$5,500 to Gary Reid
 - BP Sorell is changing to Caltex Sorell
 - The Profit and Loss to date is about \$21,800
 - We have to renew our Australia Post Box
11. The Treasurer advised the board that the bingo ticket licence was due for renewal and that it was previously registered to Peter Self. After some discussion it was decided that the Treasurer would register as licence holder for a period of two years (at a cost of \$158.55).

ACTION: Treasurer to renew bingo ticket licence

Correspondence

12. The Secretary presented a summary of correspondence in and out (over page) for the past month.

Inwards

- Member
 - Death of George Quinn (founding member)
 - Darrell Hope – Resignation from board and as green-keeper
 - Brian Dunn – possible new member
- General
 - Buckingham – Women's Division One Game 8 March 2016
 - Geeveston Bowls Club – non-discrimination letter to all clubs
 - Saturday Pennant Action Group response to Geeveston letter
 - Castellan Consulting – Building Surveying Services quote
 - News Update - Howrah Indoor Bowling Centre
 - Insurance Renewal Appointment
- Flyers
 - 2016 Southern Tasmania Easter Lawn Bowling Carnival
 - Buckingham – Saturday Winter Pennant
 - Diggers Day – Triangulars – Launceston 29 Feb 2016
 - Diggers Day – Derwent City – 7 Mar 2016
 - Buckingham – Mixed Triples – 12 Mar 2016
 - St Johns Park – Champaign Day – 15 Mar 2016
 - Brighton – Farmers Day – 22 Mar 2016
 - Claremont – Easter Fun Day – 28 Mar 2016
 - Rosny Park – Big Morning Tea – 18 May 2016
 - Buckingham – Anzac Day Mixed Fours
 - Kingborough – Champion of Champion Pairs – 19/21 April 2016
 - Last event of the Year on Claremont Greens – 10 April 2016
- SRT / Government
 - Reminder - Member Protection Information Officer workshops
 - Actively in Touch newsletter – February 2016
 - Applications sought for General Manager position, Australian Masters Games: North West Tasmania, 2017
 - State Sporting Organisations Governance Forum – 27 April 2016
 - Donation of \$50 from Rebecca White MP for trophy presentations
- Bowls Australia
 - Congratulations – Tas reps to Australian Sides Championships
 - Bowls Australia media release - World Cup to be live-streamed
 - Bowls Australia media release - Bowls rolls back onto free-to-air television with SBS partnership
- Bowls Tasmania
 - REMINDER: Tasmanian Open Triples
 - EOI for open and junior selectors and a junior assistant coach
 - Return of Div 1 State Pennant trophy
 - International Women's Day
 - State Open Triples Entries
 - AIS Mentor Workshops across Tasmania during March
 - Tasmanian Master Triples
 - State finals – Division 4

- State Pennant Finals
- State Pennant Finals – Division 4
- State Pennant Finals – further information
- Thursday Pennant – State Finals Preliminary Information
- Bowls Tasmania Club – Scamander Beach Hotel Motel offer
- Bowls Tasmania State Events COP - State Finals Inclement Weather
- Bowls Tasmania Board Positions
- Expressions of Interest to host Bowls Tasmania Champion of Champion Men's and Women's Singles Championships
- State Senior Championships Entries
- State Pennant Finals – Practice rules
- Bowls Tas South
 - Women's Champion of Champion Singles Championship Draw
 - DJ Motors Barefoot Bowls Champion of Champions Competition
 - BTS Men's Seniors Southern Teams
 - BTS Women's Seniors Southern Teams
 - Saturday Pennant Semi-Finals and Preliminary Finals Venues
 - Eligibility of Players for BTS Finals
 - Notice and Agenda for next Delegates Meeting
 - BTS Saturday Pennant Grand Final Venues
 - Bowls Tasmania Open Women SWC Trophy lost
 - Procedures for speaking at Delegates Meetings
 - Suspension – Mr Anthony Rowe (Kingborough)
 - EOI to host Champion of Champion Men's Singles Championships
 - State Championships – Triples Draw for 12 March
 - Reminder re Suspension of Players
 - BTS Men's Midweek Pennant Semi-Finals venues
 - Entries for BTS Men's Champion of Champion Singles
 - Format of BTS Pennant 2016-17
 - New Friday Night Super 8 Pennant 2016-17
 - DJ Motors Barefoot Bowls Champion of Champions Competition
 - BTS Women's Thursday Pennant Semi-Finals venues
 - BTS Men's Midweek Pennant Preliminary Finals venues
 - BTS Men's 2015-16 Champion of Champions Draw
 - BTS Women's Thursday Pennant Preliminary Finals venues
 - ANZ Sponsorship
 - Conditions of Play and Eligibility for Finals
 - BTS Board Meeting Minutes – 15 and 22 Feb 2016
 - BTS Delegates Meeting Minutes – 7 Mar 2016
 - Wording for BTS Saturday Pennant Plaques
 - Meeting to discuss future of Premier League
 - BTS Women's Thursday Pennant Grand Finals Venues
 - Use of non-accredited coaches
 - BTS Men's Midweek Pennant Grand Finals

Outwards

- Email to members - Upcoming events at other clubs
- Sent to BTS
 - Men's Open Champion of Champions entry forms
 - Men's B Grade Champion of Champions entry forms
 - Request for 8 x "Eight" badges
 - Discourteous behaviour - Howrah supporters at the Div 4 Grand Final
 - Confirmation of wording for BTS Saturday Pennant Plaques

13. Paul moved, and Kathy seconded, that correspondence be accepted.

CARRIED

Business arising from Correspondence

14. Sally and/or Chris will meet with the BCIB Insurance representative at the club at 9.00am on 7 April.
15. Two sets of '8' badges (8 in all) have been received from BTS and will be handed out at the Club Presentations on 14 May.

Reports

BTS delegates

16. The Secretary advised the board of the following:
- Meeting to discuss future of Premier Division at Bucks on 21 Apr 2016
 - Format of BTS Pennant 2016-17 received
 - New Friday Night Super 8 Competition 2016-17 proposed
 - Presentation Cocktail Party – Rosny Park on Monday 2 May 2016 at 6pm
 - Annual General Meeting – Derwent City on Sunday 29 May 2016 at 2pm
17. Sally advised the board of the following happenings at the recent delegates meeting:
- Howrah proposed no restrictions for ladies on Saturdays but this was not carried.
 - Howrah proposed ladies starting time be the same as the other two pennants but this was not carried
 - Sally moved that BTS revisit standardising team sizes throughout the state and this was carried.

House and Bar

18. Nothing to report

Building Extensions

19. Chris advised the board that
- He has requested a grant of \$350,000 from Rene Hidding/Eric Hutchison
 - He based his submission on the three quotes received to date
 - He has spoken with Rene's secretary – Rene is meeting with the Sorell Council on 13 April.
 - He hopes to hear something by next month.
 - A copy of the submission is attached to these minutes

Greens and Gardens

20. The Secretary noted that Darrell Hope resigned as greenkeeper on 8 March 2016. Paul advised the board that Ron Cowen has volunteered to look after the greens from now until a new greenkeeper is appointed after the AGM. The board was grateful for this offer and accepted it with thanks to Ron.
21. In relation to Darrell's resignation and Ron's offer, Paul raised the matter of the greenkeeper's honorarium. After some discussion, it was agreed that:
- May 2015 would be considered a non-payment month as no-one could remember who looked after the greens at this time.
 - Darrell would receive a pro-rata payment of \$1,875 (June 2015 to February 2016).
 - March 2016 would be considered a non-payment month as duties were not fully undertaken by either member.
 - Ron would receive a pro-rata payment of \$208 (April 2016).
 - Ron would be eligible for a pro-rata payment for any months he undertook these duties in the new club financial year (payable after April 2017).
22. In relation to the greenkeeper's key, it was decided that Ron should swap keys with Darrell. Chris undertook to look after this.

Match Committees

23. **Ladies Match Committee.** Kathy advised the board that:
- The Fours were up and running but were running behind.
 - The Triples were up and running.
24. **Men's Match Committee.** Paul advised the board that:
- The Fours were cancelled due to a lack of entries.
 - The Triples were reinstated and would be played as a round robin event.
25. **Club Match Committee.** Paul advised the board that Mixed Pairs were up and running.

26. The board discussed and decided upon the following:
- The \$1,000 triples will be held on Saturday 21 May
 - The Presentations would this year be held on Saturday 14 May as an afternoon event that would follow social bowls. Social Bowls on that day will be free and members will be asked to bring a plate to cover catering.

Social Committee

27. Nothing to report

Grants and Sponsorship

28. Nothing to report

Work Place Safety

29. Nothing to report

New members

30. The Secretary advised the board that a prospective new member (Brian Dunn) approached the club about playing socially or just having a roll and Chris spoke with him. At this stage, no membership application has been received.

General business

31. **Upcoming AGM.** The Secretary advised the board that we need to start thinking about the following for discussion/decision at the next meeting:
- Date of the AGM
 - AGM preparations – Nominations for Life membership

Sally advised the board that the date of AGM would depend on how quickly the auditor could prepare his report.

ACTION: Treasurer to ascertain when the auditor's report might be ready

32. **AGM – Membership fees.** After some discussion it was decided that we would not increase fees this year. Any rise in BTS capitation fees would be absorbed into the existing fee structure.

ACTION: Treasurer to note this for the bookkeeper/auditor and the AGM

33. **AGM – Nominations for Merit award(s).** Paul made one nomination which has been withheld from these minutes pending the AGM.

34. **AGM – Board quorum.** The constitution (clause 5.8) requires six board members for a quorum. After some discussion it was agreed that this clause should be written to read “two-thirds or a minimum of five board members whichever is the higher number”.

ACTION: Secretary to prepare the proposal for consideration at the AGM

35. **AGM – Participation in Club Championships.** Chris moved that we require members to play at least six pennant games to be eligible to play in Club Championships. The Secretary advised that this might result in several changes and undertook to work out the best wording for a proposal.

ACTION: Secretary to prepare the proposal for consideration at the next meeting

36. **Night-rider bus groups.** The Night-rider bus service brought another group to the club and David Foster again failed to properly prepare for this visit. The President spoke with the organiser, Natham xx, and has ensured that Natham will speak with Chris about future groups from now on.

37. **Building Works.** Kathy asked that we prepare a contingency plan in case our current plans cannot be funded. That way, we can ensure the \$140,000+ money received to date will be properly and promptly used to ensure a new and improved toilet block plus whatever else we can afford. Chris asked that we wait and see what happens in terms of Federal funding and the proposed 2 July election before we do this.

38. **Winter Social Bowls Committee.** Chris advised the board that Peter Scott has offered to help run social bowls as his health is much improved. Marion has also offered to fill in for Peter if he needs a week off. Vicky Wakefield has offered to prepare sandwiches.

39. **Social Bowls – Prizes.** Chris plans to obtain Ingham’s chickens (size 9 at \$4.65 each) for prizes, which chocolates for the runners-up. Chris also plans to withhold \$1 from each entry fee (\$6) to go into a pool for a jackpot draw once a month.

Next meeting

40. The next meeting will be held at 3.30pm on Sunday, 17 April 2016.

Closure

41. The president declared the meeting closed at 6.55pm.

Paul Matthews
Honorary Secretary

10 April 2016

Chris Smith
President

___ April 2016