

**MINUTES OF THE BOARD OF MANAGEMENT MEETING
HELD ON 17 MAY 2017**

Attendees

- Ron Cowen (President)
- Gwen Scott (Vice-President)
- Paul Matthews (Secretary)
- Margaret Robertson (Treasurer)
- Marion Florence
- Allan Chatfield
- Peter Self (Bar Manager)
- Chris Smith

Apologies

- Faye Gardner
- Vicky Wakefield (Providore)

Opening

1. The President declared the meeting open at 5.40pm.

Read/Confirm previous minutes

2. Marion moved, and Gwen seconded, that the minutes of the previous meeting be accepted.

CARRIED

Business arising from the previous minutes

3. **Southern fence replacement.**

Ron advised the board that he initially spoke with Rebecca White MP who put our case for a grant to the Premier. He also spoke with Mark Shelton MP who promised to back our bid. On 12 May, Mark informed Ron that \$4,000 dollars would be granted from the Premiers Discretionary Fund towards replacement of the Southern fence.

Gwen moved, and Allan seconded, that we accept the quote (previously tabled) from Luke Hodkinson to replace the fence with a colour-bond fence for \$5,203, and that the club cover the remaining \$1,203 after using the grant money.

CARRIED

ACTION: Ron to arrange matters with Luke Hodkinson

Ron asked the board to decide on the colour of the fence. It was decided that we should go with dark green on both sides.

SECRETARY'S NOTE: Ron advised all board members via phone a few days later that the quote from Luke Hodgkinson was for colour on one side of the fence only.

Ron advised the board that Mark Shelton MP would visit the club on 17 May at 12.25pm to inform members of the grant being confirmed.

Ron asked that a letter of thanks be sent to Rebecca White MP for her assistance in the matter.

ACTION: Secretary to write to Rebecca White MP

4. **Membership status of James and Yvonne Overton.** The membership applications from the Overton's are on hold pending receipt of clearances from Longford.
5. **Exemption from TasWater for pre-treatment system.** Paul advised the board that he'd emailed TasWater regarding this matter.
6. **Inventory.** Paul advised that he had not provided a copy of the inventory to the Treasurer but would do so shortly.
7. **Internal clean-up in preparation for building works.** Peter advised the board that this matter was well in hand. The bar would be operated from the trade table corner. Gwen and Marion undertook to pack up the trade table.
8. **Appointing social members to committees.** Paul advised the meeting that he had added a proposed amendment to the constitution to allow this and it was now in the hands of the AGM to decide the matter.

Treasurer's report

9. Margaret presented the report (attached) as at 30 April and moved that it be accepted. Gwen seconded the motion.

CARRIED

Business arising from the Treasurer's report

10. Margaret advised the board that our profit margin for the year was reduced by \$11,224 because bills/honorarium were paid in this financial year instead of before 30 April 2016.

11. Margaret advised the board that Sally Ridgeway was still listed as an administrator of the Westpac account and this needed to be changed urgently.
12. Margaret advised the board that a progress payment of \$31,116.58 was paid to the builder on 16 May, and a bill for \$275 from the engineer for inspection of the concrete slab was also paid.
13. Margaret advised the board that we had received about \$7,000 in sponsorship money to date.

Correspondence

14. Paul presented the correspondence to the board (summarised below) and moved that it be accepted. Chris seconded this motion.

CARRIED

Inwards

- Members
 - Rod/Julianne Purcell – intention to rejoin Sorell as full members
- General
 - Hobart Yellow Pages Closes on 16 June
- Government
 - Grant Alert – 9 May 2017
 - Grant Alert – Impact 100 Tasmania
 - Guy Barnett MP – eNews, April 2017
 - Premier's Discretionary Fund – \$4,000 grant for south fence
 - Department of Justice – Annual Association return
- Bowls Australia
 - National Umpire Shirts
 - Revised BA Policies
- Bowls Tasmania
 - Cash Back Living Forums
- Bowls Tasmania South
 - Equal Opportunity Tasmania and Pennant
 - Equal Opportunity Tasmania and Pennant – Additional option
 - Minimum Eligibility Games Required Pennant Finals
 - Glenorchy City response
 - Bruny Island response
 - Handicapped Facilities at Bowls Clubs
 - Format of Wednesday Midweek Pennant 2017-18
 - Market Research – Falling Number of Registered Bowlers
 - Friday Night Super Pairs Survey
 - BTS Board Meeting – 24 April minutes

- Information for Bowls Tasmania Handbook 2017-18

Outwards

- Email to members re BTS questions
- Email to BTS re Saturday A grade number of ends
- Email to TasWater – Exemption from installing pre-treatment system
- Letter to Sonia Jones re membership approval

Business arising from Correspondence

15. The Secretary will complete the Annual Association return after the AGM.

Reports

16. **BTS delegates.** The following matters will be voted on at the upcoming BTS AGM:
- Equal Opportunity Tasmania and Pennant
 - Minimum Eligibility Games Required Pennant Finals
 - Format of Wednesday Midweek Pennant 2017-18
17. **House and Bar.** Peter advised that the last day of trading in the existing bar will be Saturday, 20 May.
18. **Greens and Gardens.** Ron advised that Ross Bannister (Derwent City) has agreed to spray our green for algae next week.
19. **Building Works.** Chris advised the board of the following:
- A contract has been signed with BOAGs to fit the beer system for \$7,194
 - We can save \$2,200 by using refurbished equipment in the bar.
 - This saving will go towards the purchase of a new two-door fridge.
 - The old under-bench fridge – scheduled for sale – will now be retained. It can be re-gassed, there is room for it and the upright fridge, and our Bar Manager recommends keeping it.
 - The Security Shutters will be retained. They must be removed and reinstalled and this yet to be costed.
 - Three quotes have been received for bar cabinetry:
 - ABJ Joinery – \$8,921
 - Rogers Kitchens – \$12,586
 - One quote to come – unknown at this time

Chris moved that the bequest money from Trevor Shepherd be used for bar work described above, and that the bar be named “The Trevor Shepherd Bar” as part of the re-opening. Paul seconded this motion.

CARRIED

SECRETARY'S NOTE: Subsequent discussion with the Treasurer on 20 May highlighted the fact that the building fund (currently at \$128,050.78) included the bequest money from Trevor Shepherd. The club planned to cover the additional costs of the build (about \$9,000) and the fit-out costs for the bar (not costed at the time of the 2016 AGM) from the Bendigo Bank fixed term deposit (\$28,607.31). Therefore, the \$16,200 bar fit-out (costed above) will be drawn from this deposit.

20. **Grants and Sponsorship.** Allan advised that the SmartyGrant was not approved due to errors. He undertook to obtain feedback so that we could resubmit the application in the next round.

21. **Selection.** Nothing to report.

22. **Match committees.**

Gwen advised the board that the Indoor Social Bowls was charging \$2 to players, half of which was going to the club and half to the winners on the day. They hope to be able to continue to run this event as building works progress.

Gwen sought board advice regarding the inclusion of a social bowler in Saturday Social Bowls.

Wednesday/Saturday Social Bowls has so far banked \$1,031 for the club.

23. **Social committee.** Nothing to report.

24. **Work Place Safety.** Nothing to report.

25. **Membership.** Nothing to report.

General business

26. Marion advised the board that she “cornered” Mark Shelton MP during his recent visit and Mark has undertaken to “see what he can do” about obtaining a new batch of score cards.

27. Peter asked “Can the club borrow money?” We have an unrealised asset that we can borrow against and pay off over a long period and this would enable us to finish off all building works and realise the benefits more quickly. After some discussion, it was agreed that (a) members would have to be consulted on this decision and (b) it was a matter for the incoming board to consider.

28. Marion reminded the board that the Patron's Plate for 2017 needs to be run before the start of the pennant season. This is a matter for the incoming Club Match Committee.
29. **Subscriptions.** Paul asked for the board's decision on the matter of subscriptions. Marion moved, and Chris seconded, that we keep subscriptions the same for the 2017-18 season and absorb the expected BTS fee increase.

CARRIED

30. **Matters for the AGM.** The Secretary summed up the matters that should be addressed at the upcoming AGM
- Paul – Suggested changes to the constitution
 - Chris – Change of name to “Sorell Bowls and Community Club”
 - Gwen – Swap direction of play on Thursday and Saturday
 - Paul – Medals vs Certificates/Cash for presentations
31. The Secretary has prepared the Certificate for the Life Member nominee and the two Certificates for Merit Award recipients for presentation at the AGM.

Next meeting

32. To be decided by the incoming Board of Management

Closure

33. The President declared the meeting closed at 7.25pm, and thanked the board members for their attendance/support while he has been President.

Paul Matthews
Secretary

28 May 2017

Ron Cowen
President

___ May 2017

Enclosed

Financial Statement to 30 April 2017

Attachment 1

Financial Accounts as at 30 April 2017

Perpetual Trustees

A/C 226480	Fixed term (at call)	\$45,457.19
A/C 226480	Fixed term (at call after 6 months)	\$20,000.00

Bendigo Bank

A/C 146935705	Fixed term (matures 26 June 2017)	\$28,607.31
---------------	-----------------------------------	-------------

Westpac Bank

A/C 860811	Every day account	\$8,625.25
A/C 208460	Debit card (Bar Manager and Provedore)	\$1,382.60
A/C 229691	Rainy Day account	\$10,214.76
A/C 231580	Building account	\$128,050.78
A/C 230318	Fixed term deposit (matures 26 July 2017)	\$50,000.00

TOTAL		\$293,337.95
--------------	--	---------------------