

SORELL BOWLS AND COMMUNITY CLUB INC.

**MINUTES FROM THE BOARD OF MANAGEMENT MEETING
HELD ON TUESDAY, 18TH SEPTEMBER, 2018**

Attendees

- David Long (President)
- Gwen Scott (Vice President)
- Kathy Matthews (Treasurer)
- Paul Matthews (Secretary)
- June Kelly (Assistant Secretary)
- Peter Self (Bar Manager)
- John Scott
- Marion Florence
- Shirley Hay

Not in Attendance

- Shane Munster
- Peter Askey-Doran (Book Keeper)

Opening

The President declared the meeting open at 4.35pm.

Prior to discussion before the formal meeting Gwen Scott enquired about the photos of past Presidents. There is still a photo of Don Gatehouse to be found. When all photos are located same are to be mounted as per the Lady Presidents – photos to be 12 x 10cm.

Also, Kathy Matthews gave an update on the coffee machine. To this point in time a cheque has not been forwarded.

Read/Confirm previous minutes

The minutes of the previous meeting were read and confirmed.

Business arising from the previous minutes

Board – consider/amend proposed membership matrix. Update – Life member to be entitled as a full member. Accepted.

David Long told the meeting he had had a discussion with Ross Kelly who would like to pay half his subs at this point in time as he has health issues. It was discussed amongst Board members and approved. If Ross's health allows, he will pay the other half of his fees but if not, the board agreed they will waive the other half.

David – sale of surplus equipment to Derwent City has taken place.

Shirley/David –the sanitary bins contract has been stopped. Kathy Matthews advised the Club had a bill for these from 1/7 – 30/10 in the sum of \$245. Stated that 3 months notice had to be given to cancel the contract therefore it was likely that the Club would have to pay this amount. Kathy also advised that bin can be purchased for only \$34 each and the cleaner would be quite happy to dispose of any articles.

Book keeper

As Peter Askey-Doran was not present nil report to hand. David Long to ring Peter Wednesday.

Kathy Matthews advised the fixed term deposit through Perpetual Trustees was closed and the money transferred to Westpac. The deposit yielded \$900 profit.

Westpac still in operation until the 1st October when Bendigo Bank will come on board.

Treasurer/Bev K

Prepare GST invoices for re-issue to sponsors. Agreement for Peter Askey-Doran and Kathy to issue accounts through MYOB.

Secretary

Review Facebook presence – ongoing.

Change of names for ABN – established last contacts for the ABN were Alan Lovell, Don Peacock, Michael Seabourne and Rod Pursell. Tax Office to be notified of change to Kathy Matthews and David Long. Name change and address change already done.

Compile list of honour board updates – the list has been compiled but placement of boards needs further consideration.

Business arising from correspondence

Tas Water – email sent re waiver on non-compliance fine – no result as yet.

Resignation of Vicky Wakefield as provedore. Vicky had returned shopping cards. Discussion ensued regarding the appointment of a successor. Gwen Scott nominated Shirley Hay who was prepared to take on the role. Also, cards have arrived from Bendigo Bank for the Club to use. Peter Self suggested suspending the use of these till October when Bendigo Bank comes on board.

Nominations for lower pennant divisions 2018-2019 – nominations close on the 30th September but it looks, at this stage, that Sorell will not have enough to fill this division. David Long said Darrell Hope is looking at having a second midweek team. It had been mooted that a team may be utilised from Howrah, however this may not eventuate as Kathy

Matthews has been speaking with a representative from Howrah. John Scott stated he would like to see a Division 6. Paul suggested holding off the nomination until the 30th September then with a few more names to go on the notice board submit Sorell then.

Registration fees for bowlers and divisions (capitation) is due on 1 October.

Reports

BTS Delegates – David Long and Gwen Scott to attend next meeting which will be held at Brighton.

House and Bar – Peter Self had nothing to report. Is waiting for Kaye Upchurch to do RSA.

Greens and gardens – David Long advised dahlias had been planted.

Building works – progressing with completion hopefully in 3 weeks time. Paint colour charts available to decide on internal wall colour to go with white ceilings.

Grants – as per agenda, have been submitted (i.e. Smarty Grant and Stronger Communities). If obtained this would allow for a shed and a disability parking bay. Availability will be known in December.

Sponsorship – David Long has approached Peter Canham, the local removalist with a view to obtaining \$500.

Match committees:

Men's and Women's fours will close on the 27th October. These events to be called Open. To put this into operation, (i.e. all men, all women teams as opposed to what was in the AGM), a special general meeting will be called for this to be rescinded. Paul Matthews has set down the 6th October at 12.30pm. This meeting will also incorporate an updated audit report and financial statement.

Other info:

- Singles – hopefully finish early January.
- Mixed pairs entry forms to be put up soon.
- Club match committee comprises Marion Florence, Shane Munster and Ross Kelly.
- Ladies match committee – is not need now as there is a Club match committee.

Selection committees:

- Selection committee – as for Division 6 refer to discussion as above.
- Ladies Division 1 selection – due to Sally Giblin's resignation from the club, another lady from Div. 1 had to be elected. This was carried out at practice for the women today with the selectors now being Janet Cowen and Shirley Hay.

Social committee – Bev Kelleher has suggested purchasing a wheelbarrow for the Christmas raffle. She has, in hand, \$40 which could be put towards its purchase. The social committee consists of Lindy Leary, Vicki Philp, John Scott – leave this idea/suggestion to the social committee to decide/manage.

Workplace Safety – nil to report.

Membership – Tony McCulloch (previously played at Sorell) – Paul suggested full member first year, seconded John Scott – carried. Also, Cindy Hart. 14 days for her nomination to be verified.

General business

Magnetic labels for the white board which Shirley Hay donated. To be used for team selection.

Peter Self spoke about opening day – he would like to see members bring a plate instead of having a BBQ.

David Long suggested when the renovations/toilets have been completed an opening could be held in November/December with an invitation to those involved in and out of the club (i.e. sponsors, politicians, council, etc).

Gwen Scott advised that Past Presidents day will be on Friday 5th October. An open invitation to club members was extended. Time 10.00am with a game of bowls and lunch/raffles to follow.

Also advised that social bowls over the winter has raised \$3,042 which may be put towards the cost of hand dryers for the new toilets.

Marion Florence will be an apology for opening day.

Next meeting

Meeting closed at 6.20pm. Next meeting – Tuesday, 16th October at 4.30pm.

Kathy Matthews is an apology.

June Kelly
Assistant Secretary

David Long
President

Attachment

List of correspondence

Correspondence

Inwards

- Members
 - Clearances in
 - Margaret Wise (ex Orford)
 - Andre Legosz (ex Howrah)
 - Doug Nichols (ex Rodmans)
 - Vicky Wakefield – Resignation as Provedore
- General
 - Rentokil – Invoice re Sanitary bins
 - Rentokil – Final notice re Sanitary bins
 - Telstra - Domain Renewal Notification
 - Duggie's OAW – POS system training
 - Jordan Morris – Social bowls booking enquiry for 20 Oct 2018
 - J Boag direct debit form
 - TasWater Authorised Representative and Direct Debit forms
- Invoices
 - Bennett Construction – Invoice No 1 (\$80,219.70)
 - Cooley's Cartage - Invoice INV-4060 (\$16.50)
 - Henselite - Grippo and Chalk order (\$587.40)
 - Digital Pacific – Inv 884247 (\$16.90)
- Other clubs
 - North Hobart Bowls and Community Centre - New Email Address
 - Buckingham Bowls Club - Empty Bottles
 - Geeveston Bowls Club – Draft Conditions of Play
- Grant
 - Letters of support from
 - Rene Hidding MP, Liberal member for Lyons
 - Kerry Vincent, Mayor of Sorell
 - South East Community Care
 - Luke's Fencing – Quote for Northern Fence (\$7,400)
- Flyers
 - Diggers Day – Kingborough – 3 Sep 2018
 - Claremont - International Fours – 30 Sep 2018
 - Claremont - Mad hatters morning tea/fashion parade – 26 Sep 2018
 - Huonville - Apple Blossom Day – 13 Oct 2018
 - RSL Bicheno Trip – 8/9 Oct 2018
 - Rosny Park: 5 a Side Pre-Season Club Challenge
- Government
 - Actively in Touch - August 2018 newsletter
 - Rebecca White MP - Continuing patronage
 - Rene Hidding MP – Continuing patronage
 - TasWater – Non-compliance fine (\$569.48)
 - Sorell Council – Food Premises Registration
 - Grant Alert - 12 September 2018

- Bowls Tasmania
 - 2018 Good Sports Awards
 - IT Training – Rosny Park – 24 Sep 2018
- Bowls Tasmania South
 - Expressions of interest in hosting BTS 2018 Opening Day
 - Nominations for lower pennant divisions 2018-19
 - Notice and Agenda for BTS Delegates Meeting 26 September 2018
 - BTS Board Meeting – 20 August minutes
 - Information for Bowls Tasmania Handbook 2018-19
 - Draft BTS Conditions of Play 2017-18
 - BTS Fixtures 2018-19
 - BTS Pennant Results Form 2018-19
 - Club Information 2018-19
 - Invitation to join Past President's and Officials Association
 - BTS Registration Forms and Fees 2018-19
 - BTS 2018-19 Clearance Form and Fees
 - BTS 2018-19 Champion of Champions Championships Entry Form
 - BTS 2018-19 Men's Open Championships Entry Forms
 - BTS 2018-19 Men's B Grade Championships Entry Forms
 - BTS 2018-19 Women's B Grade Championships Entry Forms
 - BTS 2018-19 Women's Open Championships Entry Forms
 - BTS 2018-19 Women's Other Championships Entry Forms
 - BTS 2018-19 Junior Championships Entry Forms

Outwards

- From the Treasurer
 - To Rentokill – Cancel sanitary bins contract
 - To Perpetual Trustees – Closure of account
- To the board
 - Amended/Audited financial reports for 2017-18
- Email to members
 - Patrons Plate
 - Saturday Pennant numbers
 - Opening Day / First Pennant Practice
 - Call for volunteers – Grants committee
 - Reminder – Subs are due
- Letters to
 - Rene Hidding – Invitation to Opening Day (ATTENDING)
 - Rebecca White – Invitation to Opening Day