

SORELL BOWLS AND COMMUNITY CLUB INC.
**MINUTES FROM THE BOARD OF MANAGEMENT MEETING
HELD ON TUESDAY 15 JANUARY 2019**

Attendees

David Long (President)
Gwen Scott (Vice President)
Paul Matthews (Secretary)
June Kelly (Assistant Secretary)
Shane Munster
Shirley Hay (Providore)
Peter Self (Bar Manager)
John Scott
Rod Pursell (Treasurer)

Vacancies

Board member

Opening

The President declared the meeting open at 4.25.

Apology

Marion Florence

Read/Confirm previous minutes

With the following amendment –

“Appointment of Treasurer – it was moved Gwen Scott, seconded Marion Florence that Rod Pursell be appointed to this position”.

The minutes were moved Gwen Scott, seconded Shirley Hay with the above amendment.

CARRIED

Business arising from the previous minutes

David Long re plumber

David has spoken with Paul Burgess regarding the trade waste system. Process is 21 pages being placed as Category 1 with emailed information and the design. He will also look at the conversion of the dish washer.

Treasurer re stock take

Rod and Peter took one hour. However there is no need to split Bar Trading Income and Purchases.

David asked whether a new computer would be useful, however Rod said that the current one is working okay for the accounts at this present time. Paul suggested maybe there should be an “office fund” established for computer, printer, etc. Peter Askey-Doran to meet with Rod who will report to the next meeting.

Secretary

Review Face book presence; Compile list of honour board updates and Payment of subs – changes to the constitution. Still to be pursued.

House

Letterbox for the club - Rod advised this is not a legal requirement.

Work Health and Safety

Shane advised the power board for audio/visual equipment has been affixed to the wall. He has also looked at a sign (Slippery when wet) and perhaps the laying of pavers in the area. Sign would cost circa \$30-\$40. Discussion ensued regarding pavers or the laying of gravel. Shane to attend to.

Selection

Bus (or other options) – Ladies to Dover (February)

Shirley has been in contact with South East, however the bus is owned by the Commonwealth Govt. Advised a Seabourne Bus would cost \$600. In spite of this amount Shirley spoke to the meeting suggesting each player pay \$20; \$50 to those men who would be driving namely John Scott, Darrell Hope, Steve Hawkins to compensate for fuel.

It was moved Shirley Hay, seconded Paul Matthews that each driver receive \$50.

CARRIED

Shirley had also contacted Coal River Coaches and was waiting for a response.

Treasurer's report plus business arising

Rod advised that he and Peter Self had conducted a stock take count of Bar and Merchandise stock on hand as at the 31st December 2018. He also stated that there needs to be consolidated accounts i.e. events and social functions. There should be a distinction between the hiring of the premises as opposed to club functions and events. A tax invoice has already been devised. Accounts need to be consolidated for the end of the financial year. Paul advised the Face book account is already set up.

The subject of POS discussed –Rod had consulted with Peter Askey-Doran and Dougie from Dougies Office Equipment. PAD has already advised it is a complicated process. The club is a small organisation with predominantly 6 months of main income.

Moved Rod, seconded June that the reported be accepted.

CARRIED

Correspondence plus business arising

See attachment and the following discussions.

- LionCo Contact Details (currently Peter Self, Shirley Hay, Chris Smith). Peter Self confirmed these names.
- Rod suggested there was no need to list every piece of correspondence – only the matters of interest to the board – and the board agreed.

Reports

BTS delegates

- nil to hand.

House and bar

- all good. Shirley referred to Christine Gaby from Healthy Horizons. Query payment of green fees. Decided to charge \$5 per head for a minimum of 2 hours. Tax Invoice to be given.

Greens and Gardens

- Bev Kelleher has planted grasses long the fence line.

Grants

- not successful.

Sponsorship

- David advised he had had contact with Warren Stewart from Raine and Horne who is not happy that Roberts Real Estate also have a sponsor board within the club confines. David advised R & H that he is not prepared to remove the Roberts sign. Rod noted that R & H have visual representation through the tv screens, have a cabinet for display of houses, etc. Decided that David would contact Warren Stewart regarding the decision to keep the Roberts sign. There is also the possibility of the local Air Conditioning company being a sponsor very soon.

Social committee

- Farmers' Day – cost \$25 per head. Meal to be silver side, vegetables, sweets.

Match committee

- Congratulations to Gwen Scott for winning the Patrons Plate.

Selection committee

- nil to report although eligibility for playing in finals was discussed. Paul thought BTS could give dispensation.

Workplace Safety

- a thank you to Shane was extended for the work around the club.

Membership

- George Donnelly – membership for ½ year = \$120.

General Business

David

Advised the meeting that Newell Signs had quoted \$1700 for the sign writing on the front of the club house. No quote from Eye Spy.

Proposal for Life Membership for [REDACTED]. Advised request would need to be put in writing and tabled at the next meeting.

Peter

Spoke regarding collection of Saturday afternoon tea money. To all be received by 12.30. Paul to send email to members to advise same.

Paul

Asked about the trade table and where items were stored! Shirley explained.

Rod

Spoke about playing through a game without a 20 minute break. Who makes this decision. ? match managers. Duty of care to check with players whether this is alright. Paul suggested that this may be an item to be taken to the delegates meeting when next held. Rod spoke splitting sponsorship and events into separate categories. The \$750 sponsorship from Boags still not to hand. To be referred to Bev K. to re invoice. David to speak to Bev. Rod advised sending a copy of the invoice along with a letter.

Rod also noted that the ladies teams are not included on the web site. Refer to Shirley.

Rod also suggested only adding emails received that may be relevant on the agenda and for Paul to email items for discussion only. And regarding General Business perhaps members could email Paul for inclusion on the agenda.

Gwen, Shirley, John, Shane, June

Nil

Next Meeting

Meeting closed 6.15.

Next meeting Tuesday 19 February 2019 at 4.30.

June Kelly
Assistant Secretary

David Long
President

Summary of Correspondence

Inwards

- Members
 - David Berry - Membership Subs Direct Credit (SB)
 - Gwen Scott – Death of Clive Joseph Wells on 12 Dec 2018
- General
 - Bendigo Bank statement advice
 - Tas Hotel Catering Supplies - Business Name Change Notification
 - Tas Hotel Catering Supplies - Important Announcement
 - Raine & Horne Sorell – Sponsorship picture
 - Ken Copleman – Walkers (giveaway)
 - Bowling and Lifestyle Magazine – Welcome to 2019
 - LionCo - Update Your Contact Details
- Lawn Bowls enquiry
 - Christine Gaby - Healthy Horizons
 - Fiona McDougall – Playing bowls with grandson
- Flyers
 - Sandy Bay - Turkey Fours – 16 Dec 2018
 - Howrah - Ladies Bowls Day – 7 Jan 2018
 - RSL
 - Singles Elimination 2018
 - Pairs Elimination 2018
 - Diggers Day – New Norfolk - 7 Jan 2019
 - St John's Park - Bill Cruise Invitation Day - 5 Jan 2019
 - Brighton - Farmers Day - 8 Jan 2019
 - Past Presidents Day – Buckingham – 7 Dec 2018
 - Cremorne - American Tea - 18 February 2019
 - Dover RSL - Australia Day Fours – 25 Jan 2019
 - Beltana - 50th Birthday Gala Weekend Events – 22-23 Feb 2019
 - Glenorchy Rodman - \$1,000 Two Bowls Triples Carnival – 27 Jan 2019
 - Sandy Bay - Australia Day Fours – 26 Jan 2019
 - Beauty Point - Tamar Vally Triples – 12-14 Feb 2019
- Government
 - Liquor and Gaming Branch - December 2018 newsletter
 - Tasmanian Community Fund - December 2018 newsletter
 - Guy Barnett MP E-News - Christmas 2018
 - Pre-Treatment Information - 11 Parsonage Place, Sorel
 - SRT Actively in Touch - December 2018 newsletter
 - SRT Actively in Touch newsletter - January 2019
- Grants
 - Tasmanian Community Fund November 2018 E-Newsletter
 - Progress Report Request - 2018 Election Commitment
 - Tasmanian Community Fund - Round 37 (UNSUCCESSFUL)
- Bowls Tasmania
 - Bowls Tasmania Satellite Challenge Games – 5-7 Jan 2019
 - Bowls Tasmania State Seniors Championships
 - Electronic Banking

- Bowls Tasmania South
 - Expressions of Interest
 - BTS Women's Open and B Seniors (Over 60's) Southern Sides
 - Host BTS Men's and Women's Championships and Events
 - Pennant
 - Opposite Gender Players and Playing One Short
 - Abandonment of games due to inclement weather
 - Saturday Pennant Double Header
 - Midweek Pennant Afternoon Tea
 - Entries received
 - BTS Men's Open and B Grade Pairs Championships
 - BTS Women's Open and B Grade Pairs Championships
 - BTS Women's DL Reid Singles Championships
 - BTS Women's Over 60's Fours Championship
 - Draws
 - BTS Men's Open and B Grade Triples Championship
 - BTS Women's Open and B Grade Pairs Championships
 - BTS Men's Open and B Grade Pairs Championship
 - BTS Women's 2018-19 DL Reid Singles Championship
 - BTS Board Meeting – 19 Nov 2018 minutes
 - BTS Southern Open Women's Teams
 - BTS 2019 Friday Night "Southern Super Pairs" Competition
 - Selection Trials
 - BTS Men's Open Senior (Over 60's) Teams
 - BTS Women's Open Senior (Over 60's) Teams
 - Registration query – Robert Madden
 - Reminder
 - BTS DL Reid Women's Singles Championships
 - BTS Champion of Champion Singles Championships
 - Position Vacant
 - Tournament Director Gala Week
 - BTS Selector Men's Open Team
 - Change of Dates - BTS Men's and Women's Singles Championships
 - BTS 2019 Friday Night "Southern Super Pairs" Competition
 - BTS 2019 Friday Night "Southern Super Pairs" (CANCELLED)
 - BTS Teams for Seniors (Over 60's) State Wide Challenge
 - BTS Men's open and B Grade Pairs Championships
 - Amended State Seniors Championships

Outwards

- To BTS
 - Request for 8-badges
 - Player registration – Max Upton
 - Player registration – Robert Madden
 - Registration query – Robert Madden
- To David Berry – Offer of membership (SB)
- Progress Report Request - 2018 Election Commitment
- To Quality Equipment - Payment of Invoice No. 456 (by Treasurer)
- To Office Equipment Warehouse (by Treasurer)